AGILE CLOUD PBX OPERATION MANUAL

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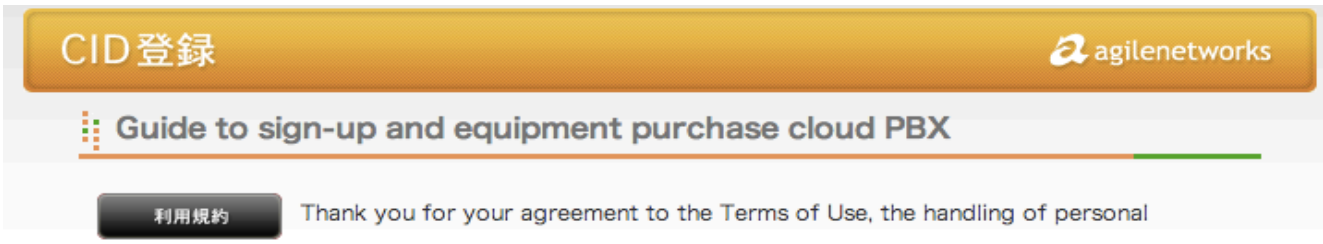
1. Registration – Circle ID Registration

SIGN UP ▶ **Login** ▶ **Unique ID – Purchase Phone Number** ▶ **Unique ID – Setting and Phone Number**

English
agilenetworks
Professional Business Phone, Internet Phone
» よくある質問
» お問い合わせ
» サイトマップ
» お申し込み
ログイン
クラウドPBXとは
cloud PBX
商品詳細
product
サポート
support
ニュース
news
企業情報
company information
採用情報
recruit
コスト削減
利便性の向上
WEBフォン
携帯内線化
agile Cloud PBXで実現！
電話システム
agile Cloud PBX
アジルクラウドPBXでコスト削減と利便性の向上を実現！
アジルクラウドPBXで、法人、個人、Asterisk, 既設PBX、携帯電話、スマートフォン、PHS、Skype通話を内線化！保留転送、グループ着信、電話会議、ロケーションフリー通話可能などの電話システムを網羅！通話コスト、システム構築におけるコストを削減でき、webフォン、携帯内線化、既設電話システム連携などの利便性向上の性質も備えたアジルクラウドPBXを是非ともご利用ください！
テレマーケティング、秘書代行、代理店のお客様
・秘書代行、再販業をお考えの方
・販売代理店価格にてご提供
・安定した通話品質
法人のお客様
・自社利用をなさるお客様
・従業員数がご利用台数の目安
・在宅勤務や遠隔オフィスとの連携
・パンデミック対策としての事業継続に
個人のお客様
1
・数台程度でのご利用をお考え
・自宅用や個人、在宅ワークなどに幅広く
2012.11.05 Guidance Willcom WX330JZ EN, 1,500 yen discount campaigns terminal WX01J [Limited Stock Specials 11/05 ~]
2012.10.23 Guidance Willcom WX330JZ EN, 1,500 yen discount campaigns terminal WX01J [until 10 / 17-10 / 31]
2012.10.04 Upon receiving an incoming call from the analog line: "phone type NC", guide us to change phone number display
2012.09.21 Per month - Guidance agile mobile D, E monthly reduction of ~ without penalty
2012.09.18 Guidance Willcom WX330JZ EN, 1,500 yen discount campaigns terminal WX01J [to 9 / 18-9 / 28]
2012.09.13 Video phone available for incoming and outgoing calls agile, and agile cloud PBX, released!
2012.08.29 Guidance Willcom WX330JZ EN, 1,500 yen discount campaigns terminal WX01J [until 8/29 to 8/31]
2012.08.21 Willcom shipping operations of the terminal, to the office of the transfer guide Koriyama [from August 27 (Monday)]
2012.08.06 Guidance agile free call of receipt (No. 0120) [phone type: NC]
2012.07.25 Shipping operations (except WILLCOM) to the office of the transfer guide Koriyama [August 6 from (Monday)]
2012.07.25 Guide to Summer Vacation
2012.07.18 To ITpro, articles have been published "Start provides the telephone number of the overseas agile Networks, for the cloud PBX"
アジルクラウドPBXのお申し込みはこちら
カタログ・マニュアルのダウンロードはこちら

1 To start, click [**1**] to register.

1. Circle ID ~ Registration Summary



Guide to sign-up and equipment purchase cloud PBX

利用規約 Thank you for your agreement to the Terms of Use, the handling of personal information.

▼

お客様情報の入力 Enter your information (CID ※ one registration)

▼

入力内容の確認 Please check the contents of your input.

▼

入会完了 After completion of your application you will receive a confirmation email.

Payment Methods]

(Credit card)

You need to log in from the Login URL that is listed in the confirmation e-mail your application, we will enter your credit card information.

We will be judged by our company and then, in (about 1-3 business days), we will send you e-mail your complete guide examination after completion of the audit.

After receiving the e-mail of your complete guide review, CID management page ※ 2 in, (ID terminal) UID 3 ※ phone number- four ※ purchase, and is available if you can set the terminal.

Documents and submit at the time of appraisal [document]

※ We will ask that you please send us at (03-5621-8515) pr@agile.ne.jp FAX addressed to our management section.

(Per person)

[Submit documents that can be reviewed by one point]

driver's license, and submit to any one point of your passport (passport, Japan), certificate of alien registration

Submit the necessary documents [multiple]

Submission of any two points of the health insurance card receipt, residence, basic resident registration card, utility bills

※ submit the above documents (receipt of public utility charges are taken within three months of issue) all those within the expiration date

(Like corporations)

(Taken within 3 months after the issuance ※) copy of the registration

identification license of the representative-, with a photo, such as passport (those within the expiration date ※)

the notice of corporation or equivalent URL of homepage media are

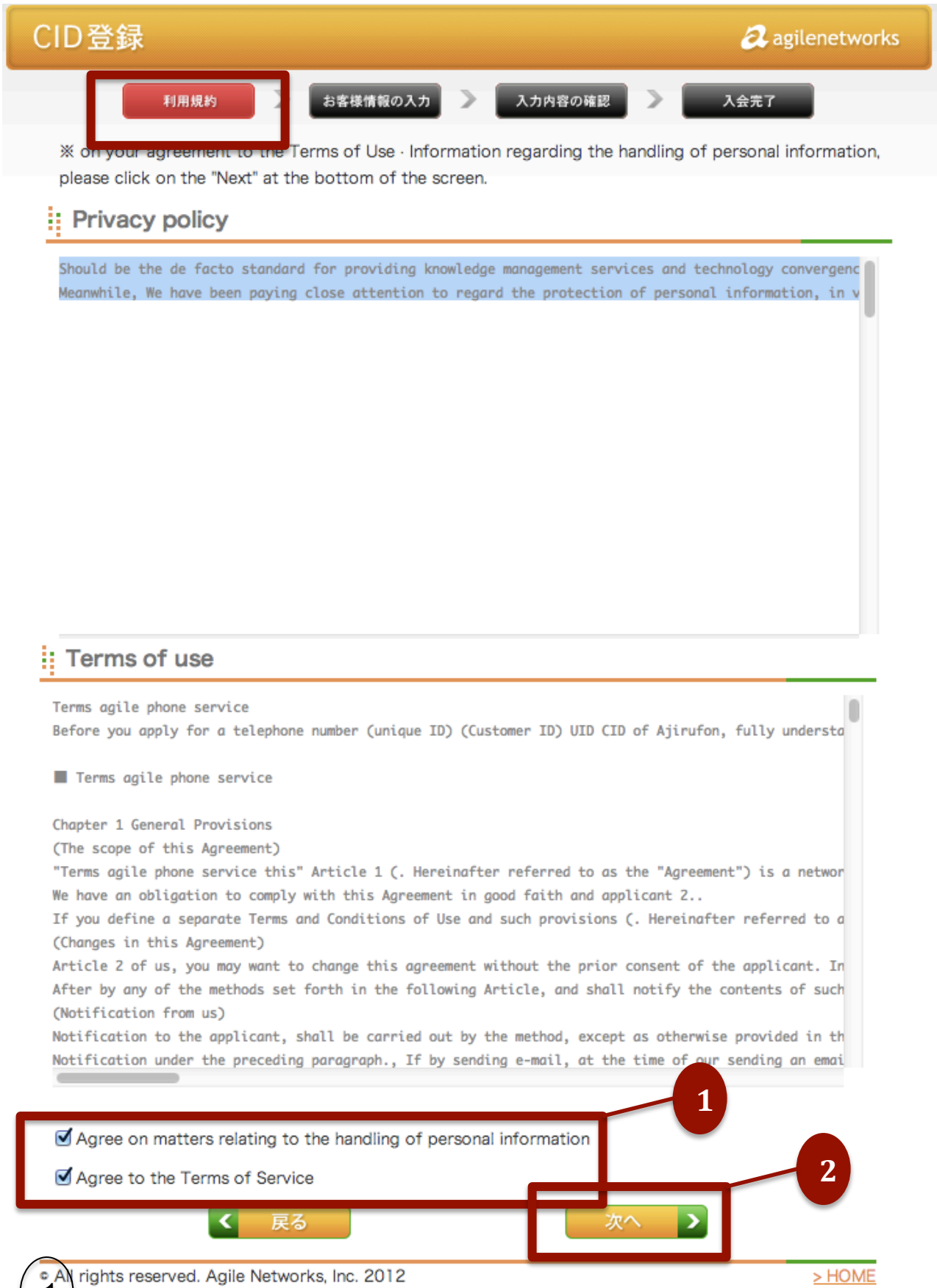
telephone numbers and fixed, if you can not become registered in the non-free email correspondence by the deposit.

- Customers who wish to purchase equipment only]

I hope the above, the registration CID. You need to log in to the management page from the Login URL CID after completion of registration are set forth in the confirmation e-mail your application, please purchase the equipment of your choice from "buy" device management page in the lower left CID.

(If you wish to transfer, agile phone support please contact.)

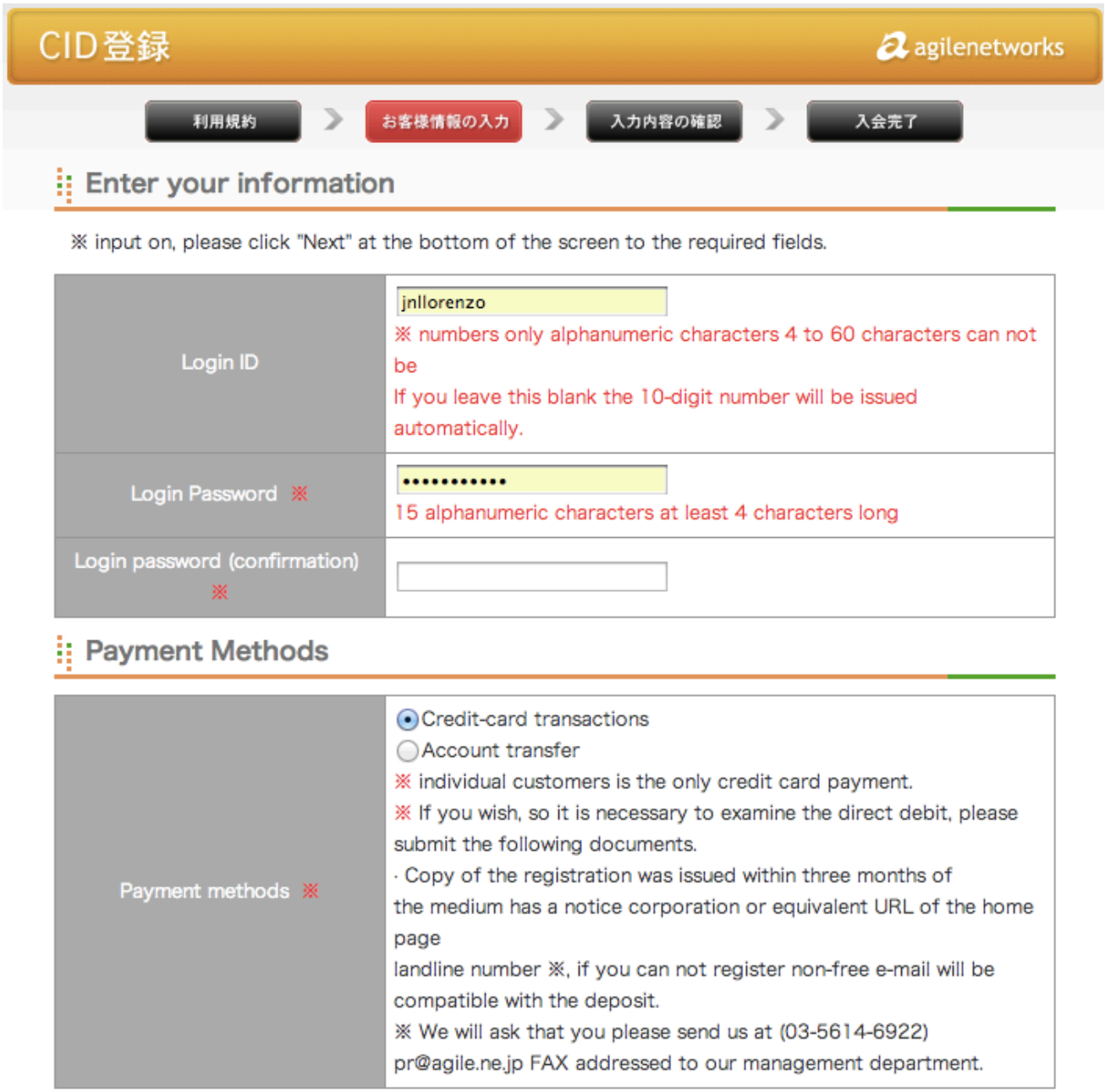
1. Circle ID Overview ~ Registration


CID登録
agilenetworks
利用規約
お客様情報の入力
入力内容の確認
入会完了
※ on your agreement to the Terms of Use · Information regarding the handling of personal information, please click on the "Next" at the bottom of the screen.
Privacy policy
Should be the de facto standard for providing knowledge management services and technology convergenc
Meanwhile, We have been paying close attention to regard the protection of personal information, in v
Terms of use
Terms agile phone service
Before you apply for a telephone number (unique ID) (Customer ID) UID CID of Ajirufon, fully understa
Terms agile phone service
Chapter 1 General Provisions
(The scope of this Agreement)
"Terms agile phone service this" Article 1 (. Hereinafter referred to as the "Agreement") is a networ
We have an obligation to comply with this Agreement in good faith and applicant 2..
If you define a separate Terms and Conditions of Use and such provisions (. Hereinafter referred to a
(Changes in this Agreement)
Article 2 of us, you may want to change this agreement without the prior consent of the applicant. In
After by any of the methods set forth in the following Article, and shall notify the contents of such
(Notification from us)
Notification to the applicant, shall be carried out by the method, except as otherwise provided in th
Notification under the preceding paragraph., If by sending e-mail, at the time of our sending an emai
1
Agree on matters relating to the handling of personal information
Agree to the Terms of Service
2
戻る
次へ
© All rights reserved. Agile Networks, Inc. 2012
> HOME

1 Read Privacy Policy and Terms of Use; check both upon agreement.

2 Then, click [**Next**].

1. Circle ID Signing Up ~ Provide needed Information


CID登録
agilenetworks
利用規約
お客様情報の入力
入力内容の確認
入会完了
Enter your information
※ input on, please click "Next" at the bottom of the screen to the required fields.
Login ID
jnllorenzo
※ numbers only alphanumeric characters 4 to 60 characters can not be
If you leave this blank the 10-digit number will be issued automatically.
Login Password ※
15 alphanumeric characters at least 4 characters long
Login password (confirmation) ※
Payment Methods
Payment methods ※
Credit-card transactions
Account transfer
※ individual customers is the only credit card payment.
※ If you wish, so it is necessary to examine the direct debit, please submit the following documents.
· Copy of the registration was issued within three months of the medium has a notice corporation or equivalent URL of the home page
landline number ※, if you can not register non-free e-mail will be compatible with the deposit.
※ We will ask that you please send us at (03-5614-6922) pr@agile.ne.jp FAX addressed to our management department.

This is the Customer's Information Page. Follow instructions on how to fill out the form.
Fields marked with ※ are required to be filled out.

Login ID: Enter at least 4 to 60 characters. A 10-digit LOGIN ID will be issued automatically if this field is left unanswered.

Login Password: Enter at least 4 to 15 alphanumeric characters.

Payment Methods

- Credit Card Payment
- Account Transfer

※ Only individual customers can pay using a credit card.

※ For direct debit, submit the following documents for review:

* Copy of the registration issued within three months, corporate media announcements, or Homepage URL, and landline number

※ If you are not registered, deposit allows non-free email.

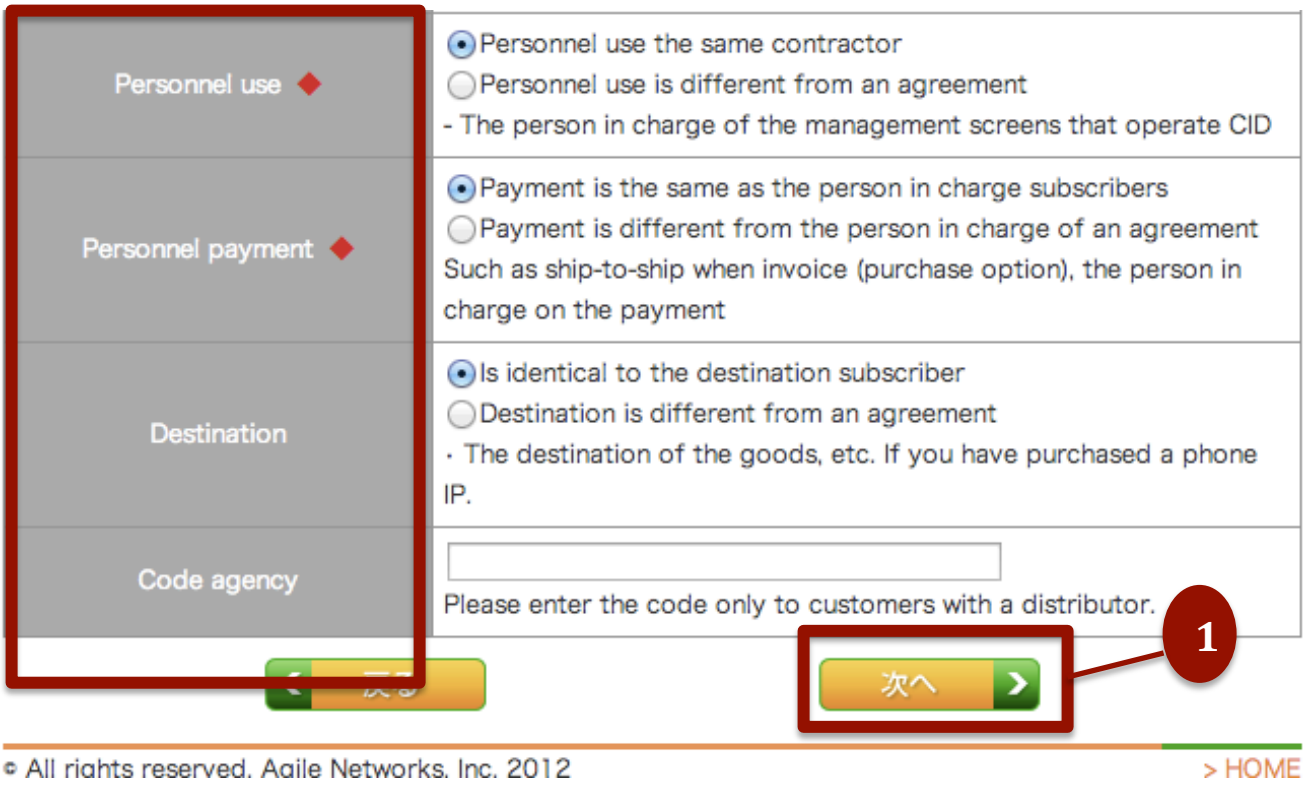
※ Send documents and request via FAX addressed to the management department at (03-5614-6922) pr@agile.ne.jp.

1. Circle ID Registration ~ (Subscriber's Information)

(Or resident registry) subscriber information

Subscriber information, the registry or residence Please enter the same content as those.
※ are required.
◆ Please fill in only if it is not individual customers.

Classification subscribers ※	-
Your name, company name ※	
Phonetic ※	Katakana
Postal code ※	7-digit numeric characters (no hyphen), in the case of 0 million overseas
State ※	北海道
City ※	Nihonbashi Hakozaki-cho, Chuo-ku) cases
Phonetic city ※	Katakana) Chuo Nihon Bashi Jaco Sulfur cases the
Building name, address ※	Example) 5F 12-2 Hanawabiru
Phonetic name and building address ※	Katakana Example) 5F 12-2 Hanawabiru
E-mail address ※	※ If you wish, please enter your e-mail address other than the free email account transfers.
E-mail address (confirm) ※	
Phone number ※	(No hyphen) numeric characters if you wish, please enter the phone number of fixed telephone debit ※.
FAX number	Numeric characters (no hyphen)
Representative ◆	
Phonetic representative ◆	Katakana


Personnel use ◆
Personnel use the same contractor
Personnel use is different from an agreement
- The person in charge of the management screens that operate CID
Personnel payment ◆
Payment is the same as the person in charge subscribers
Payment is different from the person in charge of an agreement
Such as ship-to-ship when invoice (purchase option), the person in charge on the payment
Destination
Is identical to the destination subscriber
Destination is different from an agreement
・The destination of the goods, etc. If you have purchased a phone IP.
Code agency
Please enter the code only to customers with a distributor.
次へ
1
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> HOME

Subscriber's Information should match the information entered during the registration.

- In [**Subscribers**], select either [**Corporation**] or [**Individual**].
- Follow instructions when filling out the form.

※ Required field.

Fields marked with ◆ must be filled in if not an individual customer.

Representative: Enter name of the representative.
Phonetic representative: Enter name of the representative.
Personnel use: [Personnel use the same contractor] [Personnel use is different from an agreement]

- The Person-in-charge of Circle Management Page.

Personnel payment: [Payment is the same as the person in charge subscribers] [Payment is different from the person in charge of an agreement Such as ship-to-ship when invoice (purchase option), the person in charge on the payment].

Destination: The destination is same as the subscriber.

Destination is different from an agreement
• Destination is different from the one registered (Subscriber).

Code Agency: Enter distributor's code.

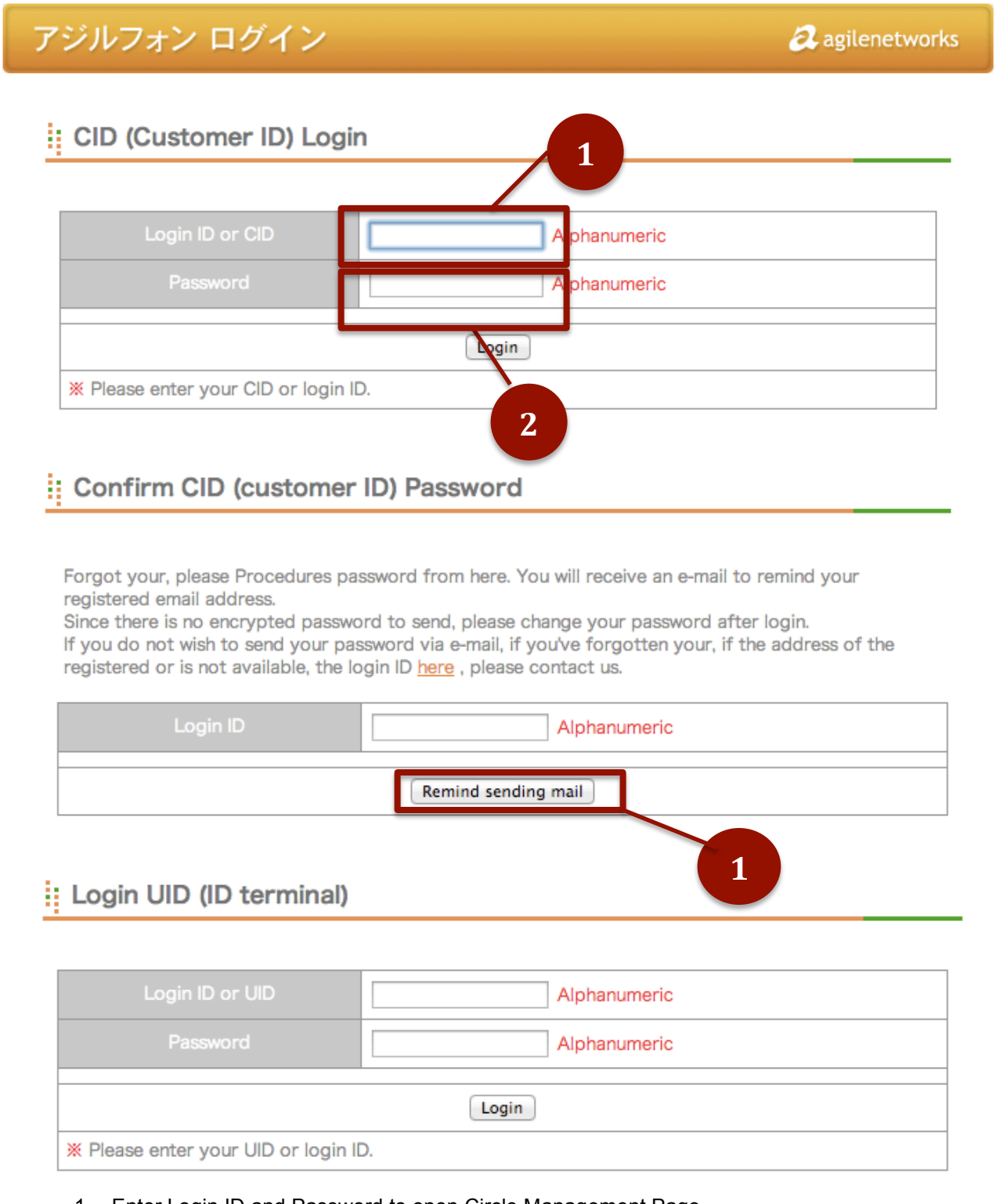
① Click [**Next**].

After completing the registration:

Email [Subject: "Thank you for your application - Agile Cloud PBX] is sent.
※ If you do not have this email in your inbox, this might be in your [**Spam**] or [**Trash**] folder.
※If you do not receive this after 24 hours, please contact us at http://www.agile.ne.jp/reference/index.php.

1. LOGGING IN

SIGN UP → **Login** → Unique ID – Purchase Phone Number → Unique ID – Setting and Phone Number


アジルフォン ログイン
agilenetworks
CID (Customer ID) Login
1
Login ID or CID
Alphanumeric
Password
Alphanumeric
Login
※ Please enter your CID or login ID.
2
Confirm CID (customer ID) Password
Forgot your, please Procedures password from here. You will receive an e-mail to remind your registered email address.
Since there is no encrypted password to send, please change your password after login.
If you do not wish to send your password via e-mail, if you've forgotten your, if the address of the registered or is not available, the login ID here , please contact us.
Login ID
Alphanumeric
Remind sending mail
1
Login UID (ID terminal)
Login ID or UID
Alphanumeric
Password
Alphanumeric
Login
※ Please enter your UID or login ID.

1. Enter Login ID and Password to open Circle Management Page.
   - If you forgot your password. Type your Login ID and click [**Send Reminder Email**].

2. Enter Login ID or Unique ID and password to open Unique Management Page.
   - If you forgot your password. Type your Login ID and click [**Send Reminder Email**].

2. Hardware Purchasing ~ Device Selection

1. After the registration process is done, log in to Circle Management Page. (URL found on the confirmation email.)
2. Hover cursor on [**Purchase / Terminate**] → Click [**Purchase VoIP Products**].

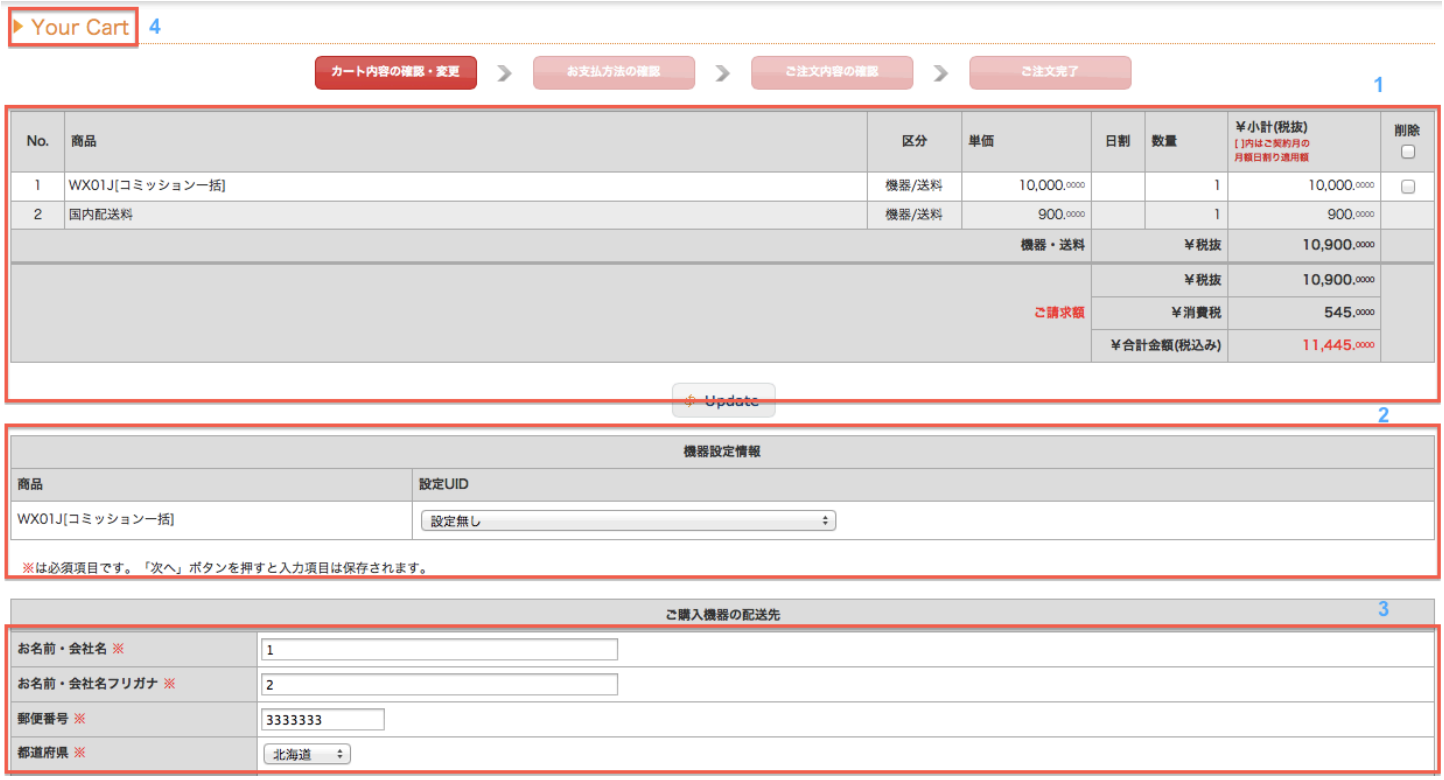
   ① Device Classification

   ② Quantity to be purchased.

   * For live assistance, call (03-6365-1506 Agile Support).
   * It is possible to purchase the device only.

3. Select device and indicate quantity. Click [**Add to Cart**].

2. Hardware Purchasing ~ Shopping Cart



Product Information is displayed once [**Add to Cart**] is clicked.

① Displays the product in details, color, unit price, and shipping costs.

Device Setting Information

② [**Settings**], you can either set a specific Unique ID to the product or set [**None**].

[**None**]: Configure your own settings when the product is delivered.
[**Set Specific Unique ID**]: Unique ID has already been purchased and can be set to any device.

③ Information of the subscriber and where the device will be delivered.

※ Required Field (Name, Company Name, and Postal Code, etc.).

[**Create / Change Customer's Information**]. Subscriber should match the information registered in the system.

④ Displays the content of cart [**Your Cart**].

※ Delete / remove items in your cart by checking the small box found at the last column. Then, click [**Update**].

※ You may be charged for undeleted items or items that are not yet terminated. Make sure to check and update your chart.

2. Hardware Purchasing ~ Shipping Information

1. Shipping Date

For bank transfer, products will be shipped upon confirmation of payment. (Handling fee will be charged.)
For credit card payment, products will be shipped within 3 business days after the order has been placed and finalized.

2. Return Policy

Returns are honored within a week after the delivery. Contact us thru email to notify us of the product return. As a general rule, product must be undamaged and be in the original manufacturer's sealed packaging. If a different product is delivered to you, we will exchange the product with the correct one or return your money.

1. Product Warranty

Product warranty covers 6 months from the date of delivery. Please send us the device for any product failure within 6 months after the delivery (customer is responsible for shipping expenses). Once the investigation is done regarding the returned product, we will change the device (we will assume shipment expenses).

2. International Shipment

Please take note of any damages on the product's packaging.

5. For shipping details, please refer to:

※ Overseas delivery is subject to a different shipping rate.

http://www.agile.ne.jp/release/1111107

[**Payment Method**]
Select payment method.

Purchase Confirmation [**Buy**]
Confirm items to buy. → Click [**Buy**]

3. Unique ID Management ~ Unique ID Purchasing

SIGN UP ▶ **Login** ▶ **Unique ID – Purchase Phone Number** ▶ **Unique ID – Setting and Phone Number**

* Hover cursor on [**Purchase / Terminate**] → Click [**Unique ID**].

1. Quantity to be purchased.
2. Click [**Add to Cart**].

3. Unique ID Management ~ Unique ID Purchasing

1 Click [**Next Page**] to proceed.

※ Delete / remove items in your cart by checking the small box found at the last column. Then, click [**Update**].

※ Monthly subscription bill = [**Initial Cost**] + [Monthly Cost (contracted daily amount)

※ Current Month Cost is billed on the following month.

※ Additional fee is charged for Option (all call recordings) exceeding the normal storage capacity of 1 GB (1000 MB).

※ Total amount (tax included) is rounded to a whole number.

[Purchase Completed]

① Click [**1**] to view the purchased Unique ID. You can now start setting your Unique ID.

3. Unique ID Management ~ Unique ID List

Click [**Unique ID List**] to set configurations and manage your Unique ID.

① Purchased Unique ID List.

② Unique ID configuration options.

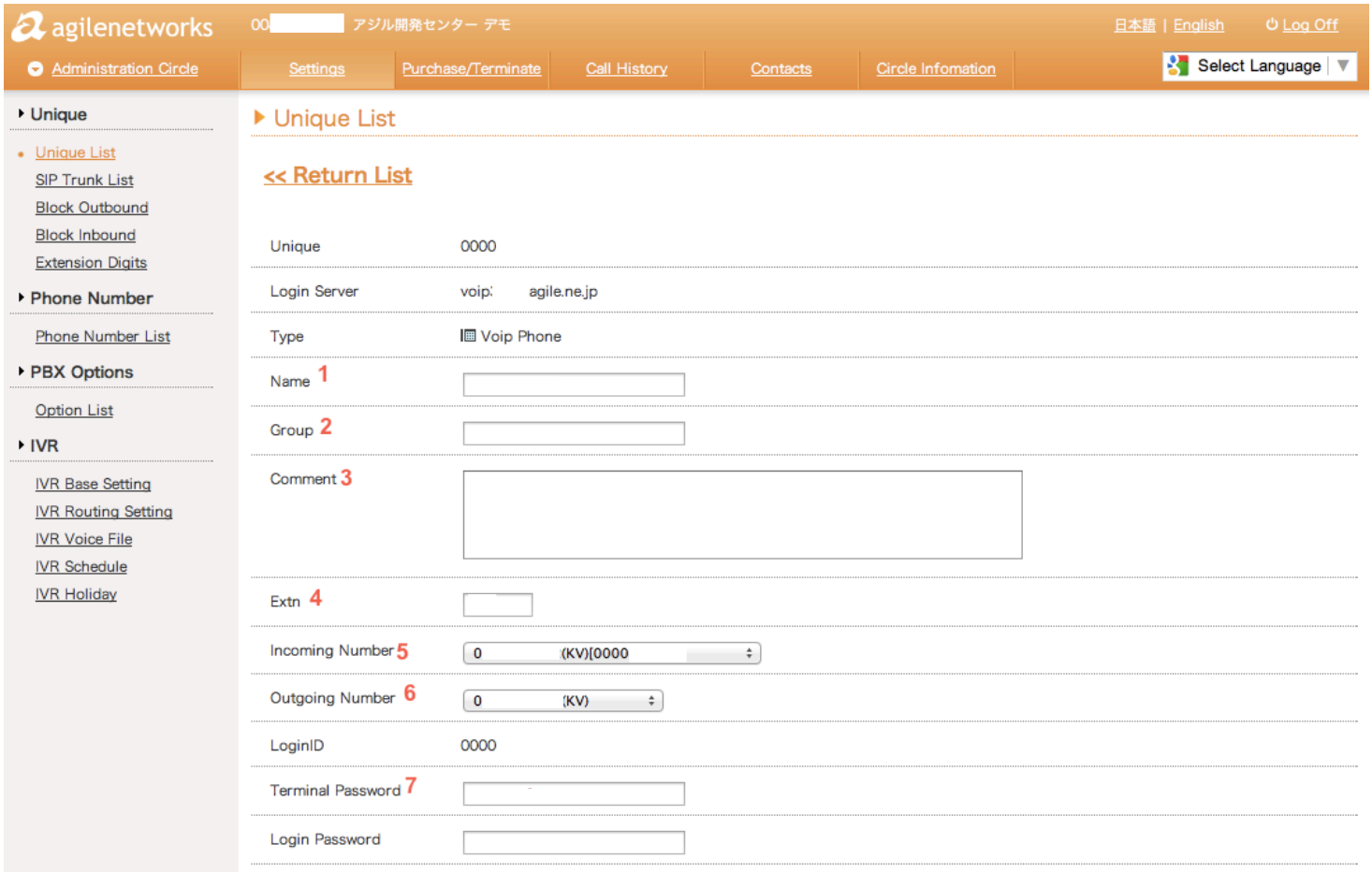
③ Shows the number of pages of Unique ID List.

④ Used to sort Unique IDs in ascending or descending order. ▼▲.

⑤ Unique ID details.

3. Unique ID Management ~ Unique ID Configuration

SIGN UP ▶ Login ▶ Unique ID – Purchase Phone Number ▶ **Unique ID – Setting and Phone Number**



① **Name:** Enter a name of your choice for your Unique ID.

② **Group:** Enter group name.

③ **Comment:** Enter note.

④ **Extension:** Enter extension number. Extension number should be any 2-5-digit number.

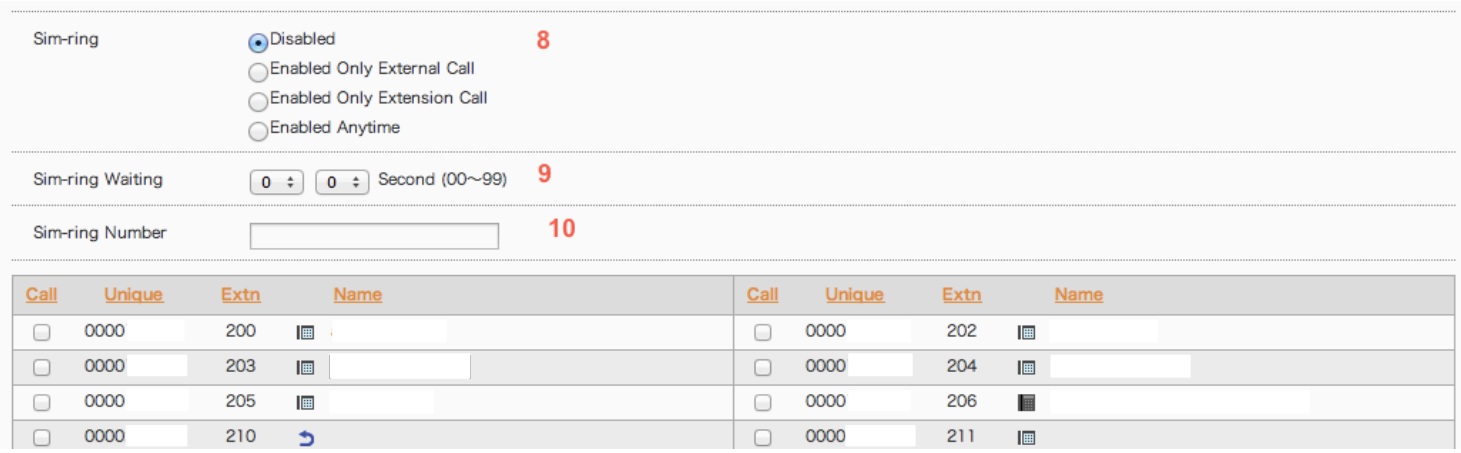
⑤ **Incoming Number:** Select an incoming number you wish to use.

⑥ **Outgoing Number:** Select an outgoing number you wish to use. This number would appear on caller IDs during a call.

⑦ **Login Password:** Set a password.

3. Unique ID Management ~ Unique ID Configuration

SIGN UP ▶ Login ▶ Unique ID – Purchase Phone Number ▶ **Unique ID – Setting and Phone Number**



Simultaneous Call Feature
This feature can be availed by mobile phone users. This allows you to receive phone calls and forward them to any Unique ID.

Simultaneous call feature is available to (one) of any telephone number and/or registered extension number.

⑧ **Simultaneous call** has four setting options:

- Disable
- Enable only External Call
- Enable only Extension Call
- Enable anytime

⑨ **Time before Simultaneous Call is activated:** You can set the waiting time from 00 sec – 99 sec. Example: set waiting time to 5 seconds; during an incoming call, once 5 seconds have elapsed, Simultaneous Call feature will automatically be activated thus, following configured settings.

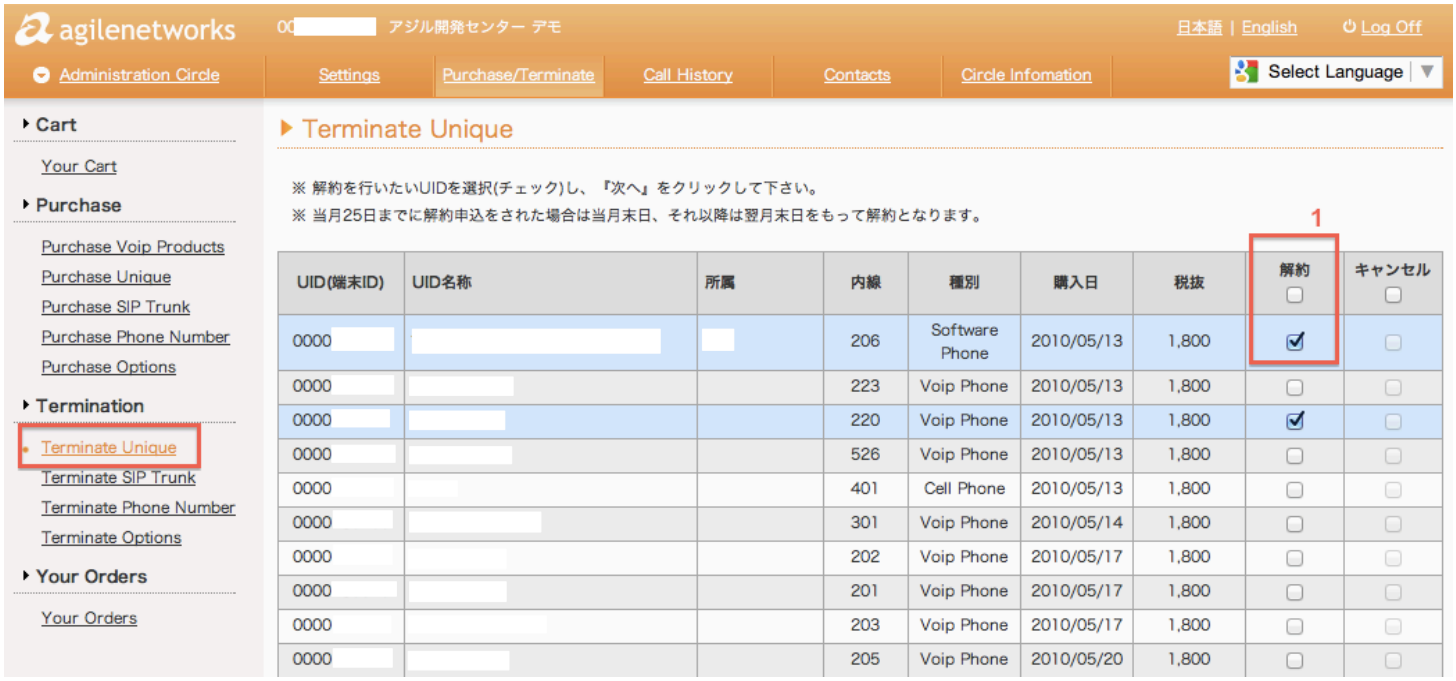
⑩ **External Number:** For Simultaneous Calls set to [**Forward an Incoming Call to an External Number]**, fill in this field with the destination external number.

Simultaneous Call

- When the same Circle ID is used on this feature, you need to set the number of simultaneous calls.
- PHS may be set to a maximum of 6 including the main phone.
- Standard rates (fees) are applied to calls to private network providers.

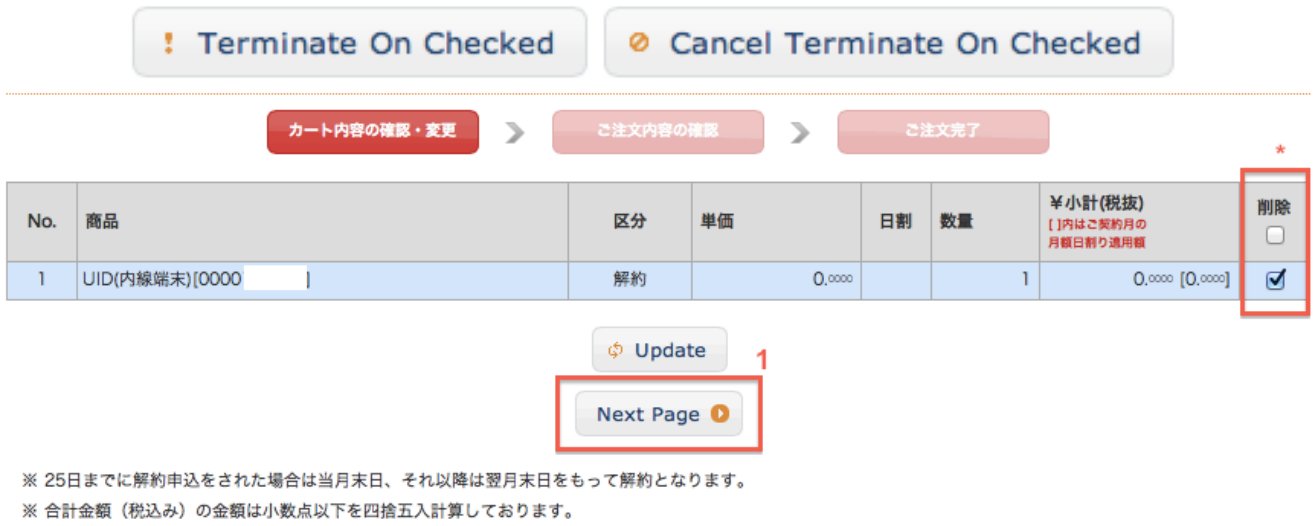
3. Unique ID Management ~ Unique ID Termination

* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Terminate Unique**].



① **Put a check on the Unique ID you want to cancel by clicking the small box in [Terminate] column.** * Submitted terminations before the 25th will be applied at the end of the current month. Submission on the 26th onwards would be applied at the end of the following month.

Click [**Terminate on Checked**] to finalize termination of Unique ID contract.



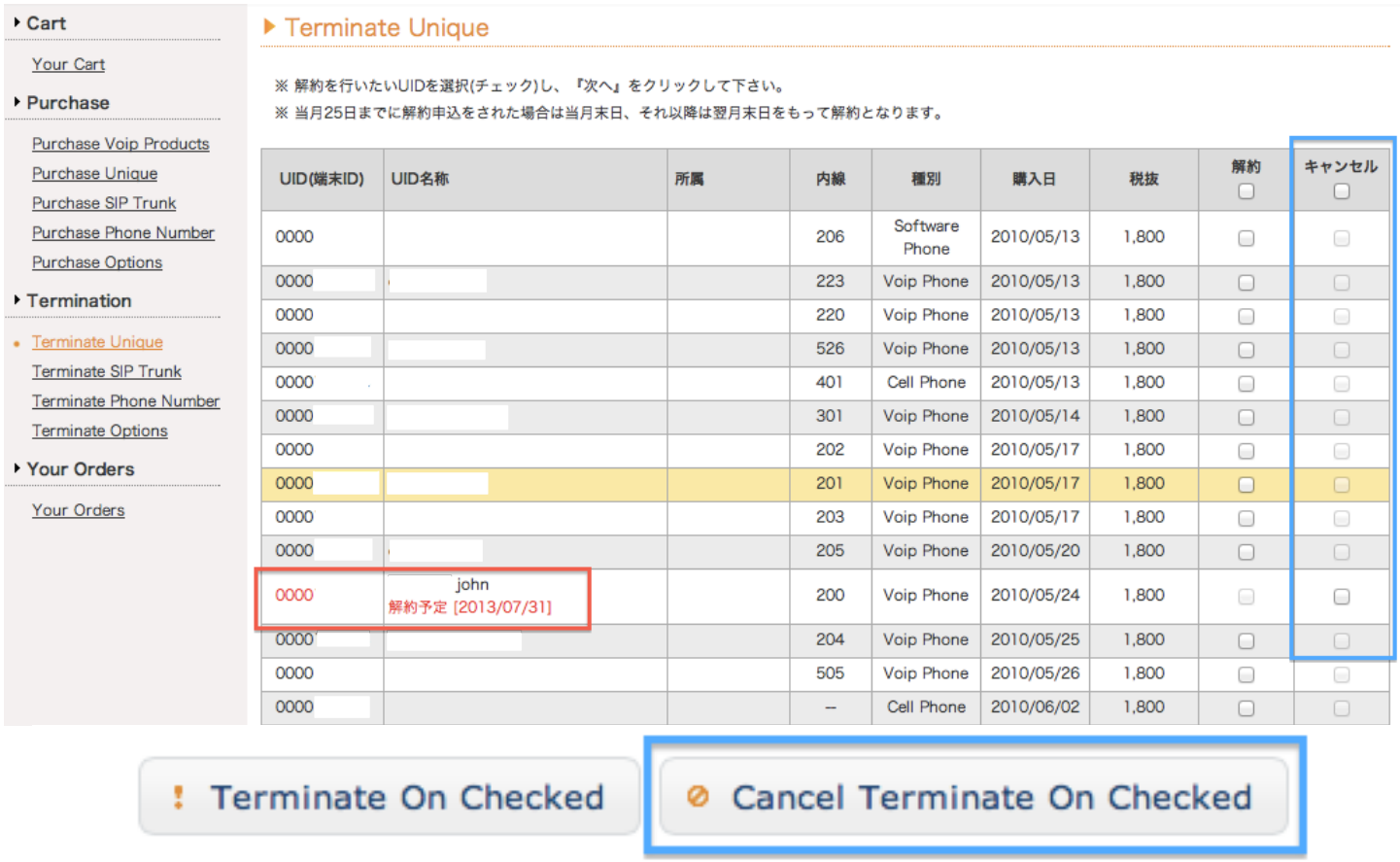
① If you wish to proceed, click [**Next Page**] ＊Select the Unique ID you wish to terminate by clicking the small box on the [**Terminate**] column. ＊Total amount displayed is rounded to a whole number so there may be a discrepancy on the actual bill.

① Click [**Previous Page**] to edit or make changes on the Unique IDs to be terminated.
② Click [**Terminate**] to finalize.

3. Unique ID Management ~ Unique ID Termination

* This page notifies you that Unique ID termination is completed.

* Terminated Unique ID is reflected in [Terminate Unique ID] list, indicated by red text and the date of termination.



* If you wish to revert Unique ID Termination, check the terminated Unique ID by clicking the corresponding small box on the [**Cancel**] column. → Then, click [**Cancel Terminate on Checked**].

4. Phone Number Management ~ Phone Number Purchasing

SIGN UP ▶ Login ▶ **Unique ID – Purchase Phone Number** ▶ Unique ID – Setting and Phone Number

* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Purchase Phone Number**].

1. **Click [Search] phone number.**

※Phone numbers classified as [**ST, NC, KV, UC**] cannot be used for both incoming and outgoing calls.
※When [**Search**] is clicked; list of available phone numbers will be displayed.
※Outgoing and incoming call Unique ID is required. Calls will not be connected with just the purchase of a phone number.
※010 (default International Prefix), this may need to be updated according to required configurations by the system.
※International calls follow [010 + Country Code] format. Use correct format when making calls.
※Calls are not allowed for customers using Hongkong numbers.
※For customers using international phone numbers, domestic phone numbers may be set and used (local phone number, 070, etc.)
※For international phone number users, calls may not be connected or you may be notified that the number in use is invalid.
※Calls to a 020 number (D-Fax, etc.) is only possible by using [**KD**] and [**ST**] number.

Classification	Call Forwarding with Caller ID	Analog Extension Phone Display
KD	O	Displayed
ST	X	Not displayed
NC	X	Not displayed
KV	X	Displayed
UC	X	Displayed

4. Phone Number Management ~ Phone Number Purchasing

1. **Area Code**
   Select specific area code of the phone number you wish to use.

2. **Phone Number Field**
   Enter numbers you wish to search from all the available phone number.

3. **Classification**
   Select phone number provider (KDDI, NTT, Docomo, etc.)

4. **Search**
   Look for phone numbers entered in the search parameters.

5. **Phone Number Classification**
   Displays the type of phone provider.

6. **Next Page**
   Displays other available phone numbers.

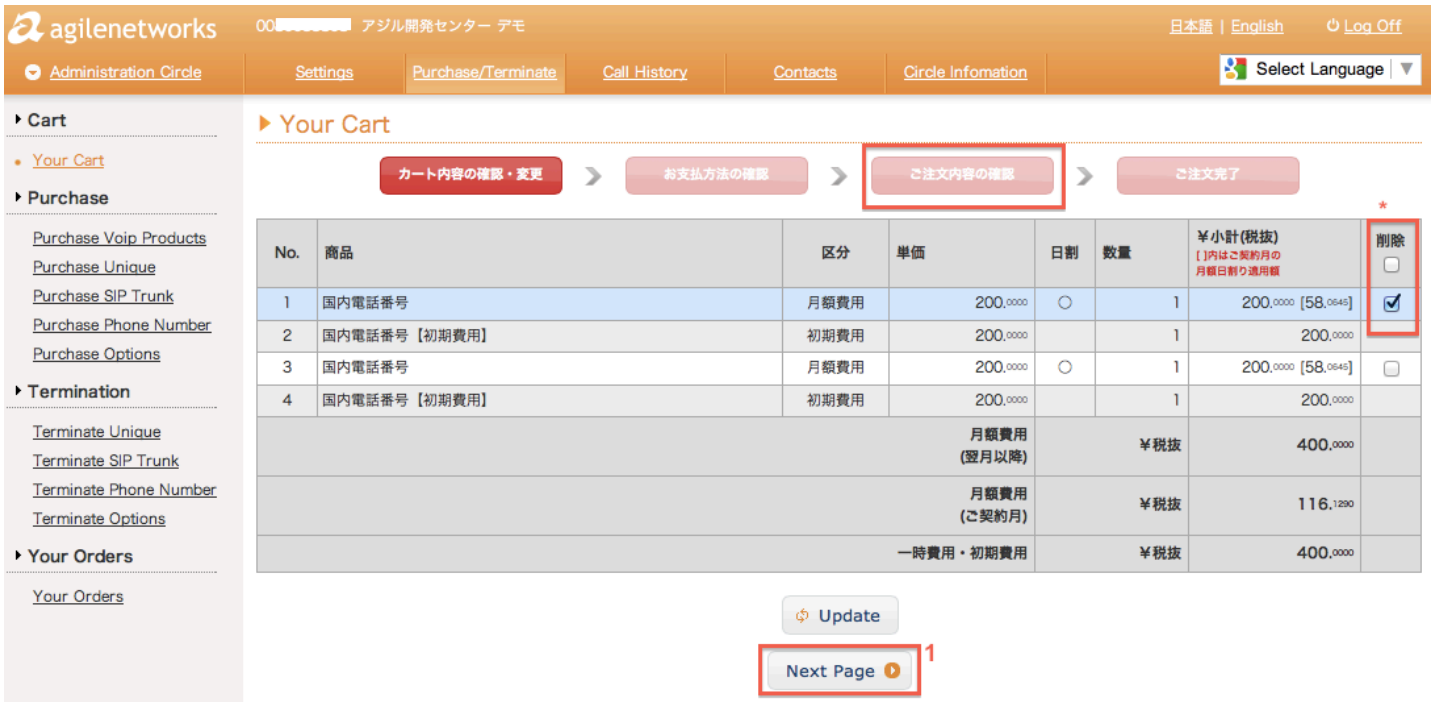
7. **Select**
   Check the corresponding small box to select desired phone number.

8. **Put to Cart**
   Click to add items to cart.

4. Phone Number Management ~ Phone Number Purchasing

1. Check the small box to select a specific phone number.
2. Click [**Your Cart**] to purchase the selected items.
3. Click [**Delete Checked**] to delete selected items in your cart.

4. Phone Number Management ~ Phone Number Purchasing



*** You can view and edit the contents of your cart.**

1 Click [**Next Page**] to proceed.

※ Delete / remove items in your cart by checking the small box found at the last column. Then, click [**Update**].
※ Monthly subscription bill = [**Initial Cost**] + [Monthly Cost (daily contracted amount)
※ Current Month cost is billed on the following month.
※ Additional fee will be charged for Option (all call recordings) exceeding the normal storage capacity of 1 GB (1000 MB).
※ Total amount (tax included) is rounded to a whole number.

[Purchase Completed]

① This notifies you that Unique ID Purchase is complete.

② Click [**2**] to view purchased Unique ID. You can now start setting your Unique ID.

4. Phone Number Management ~ Phone Number Termination

* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Terminate Phone Number**].

1 Check the phone number you wish to terminate by clicking the corresponding small box on the [**Terminate**] column.

Click [**Terminate on Checked**] to proceed.

① Put a check on the Phone Number you want to terminate by clicking the small box in [Terminate] column. * Submitted terminations before the 25th will be applied at the end of the current month. Submission on the 26th onwards would be applied at the end of the following month. ＊Total amount displayed is rounded to a whole number so there may be a discrepancy on the actual bill.

Click [**Next Page**] to proceed.

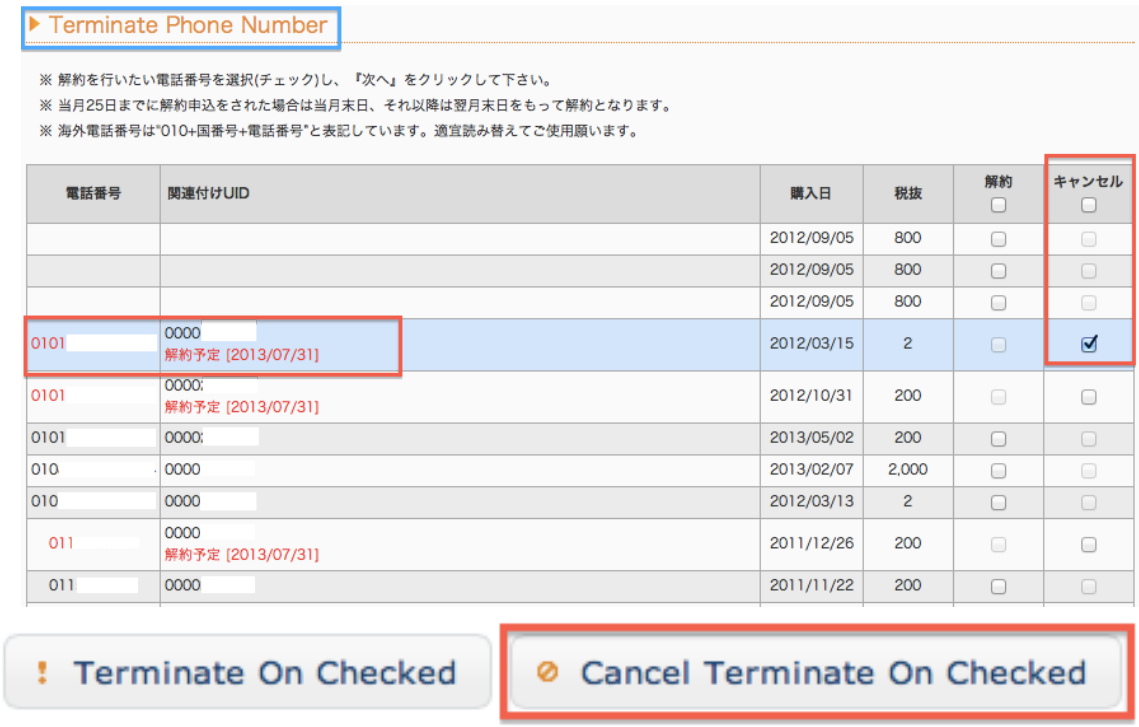
4. Phone Number Management ~ Phone Number Termination

1 Click [**Prev Page**] to go back to the previous page.

2 Click [**Terminate**] to proceed. ＊Submitted terminations before the 25th will be applied at the end of the current month. Submission on the 26th onwards would be applied at the end of the following month. ＊Total amount displayed is rounded to a whole number so there may be a discrepancy on the actual bill.

* This page notifies you that Phone Number termination is complete.

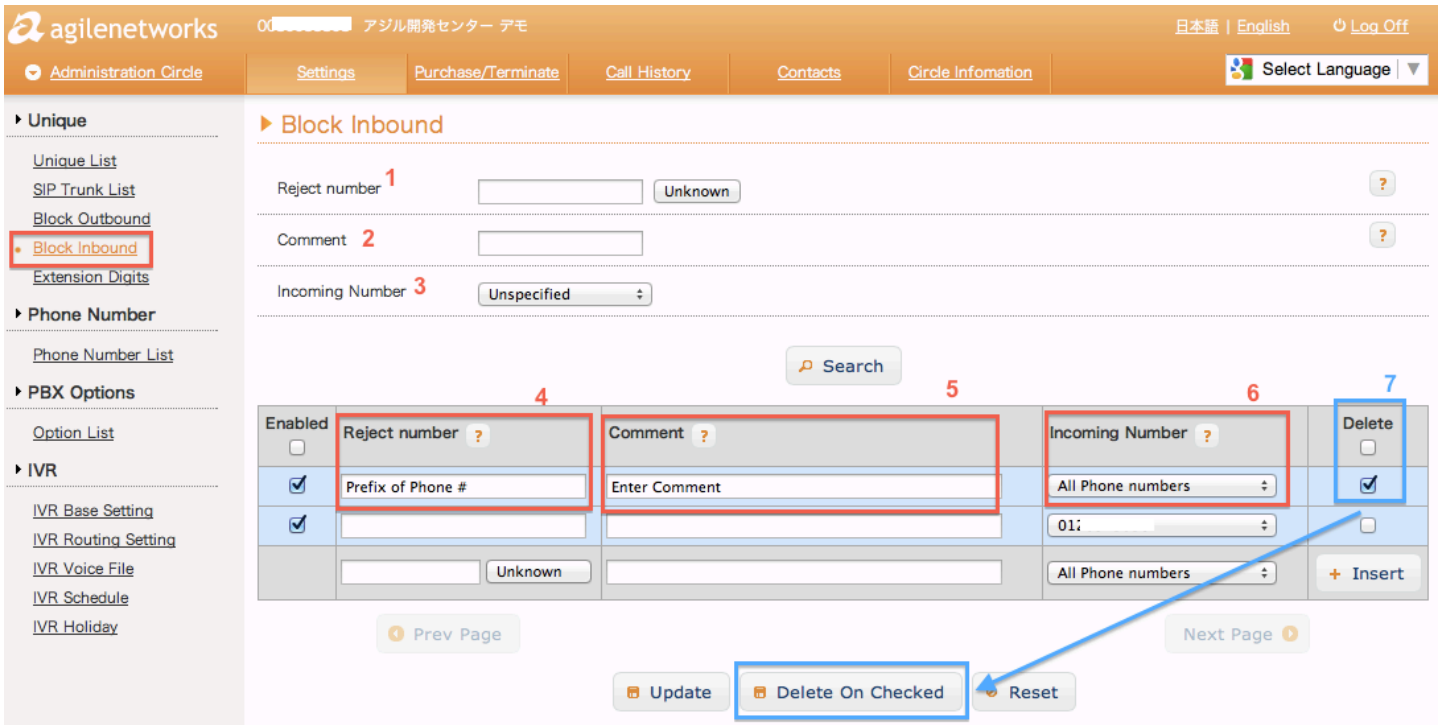
* Terminated Phone number is reflected on [Terminate Phone Number] list, indicated by red text and the date of termination.



* If you wish to revert Phone Number Termination, check the terminated Phone Number by clicking the corresponding small box on the [**Cancel**] column. → Then, click [**Cancel Terminate on Checked**].

4. Phone Number Management ~ Incoming Call Rejection

* In [**Unique ID Management Page**], hover cursor on [**Settings**] → Click [**Block Inbound**] / from the [**Menu**] found at the left side, click [**Block Inbound**].



[**Block Inbound**]
Blocks all incoming calls or selected phone numbers.

[Search Parameters]
* Fill in any of these fields then, click [**Search**] to find a number.

① **Reject Number:** Enter the phone number's prefix. Click [**Unknown**] → then, click [**Search**] → Calls from unregistered / unknown numbers will be rejected.

② **Comment:** Enter word(s) to match the comments on the list.

③ **Incoming Number:** Search a specific number. Click [**Unspecified**] then, click [**Search**] → Searches numbers in use.

[Search Results ~ Setting Up]

④ **Rejected Number:** Enter the phone number's prefix to be blocked. All incoming calls from numbers with the entered prefix will be rejected. You may also enter a specific number to be blocked.

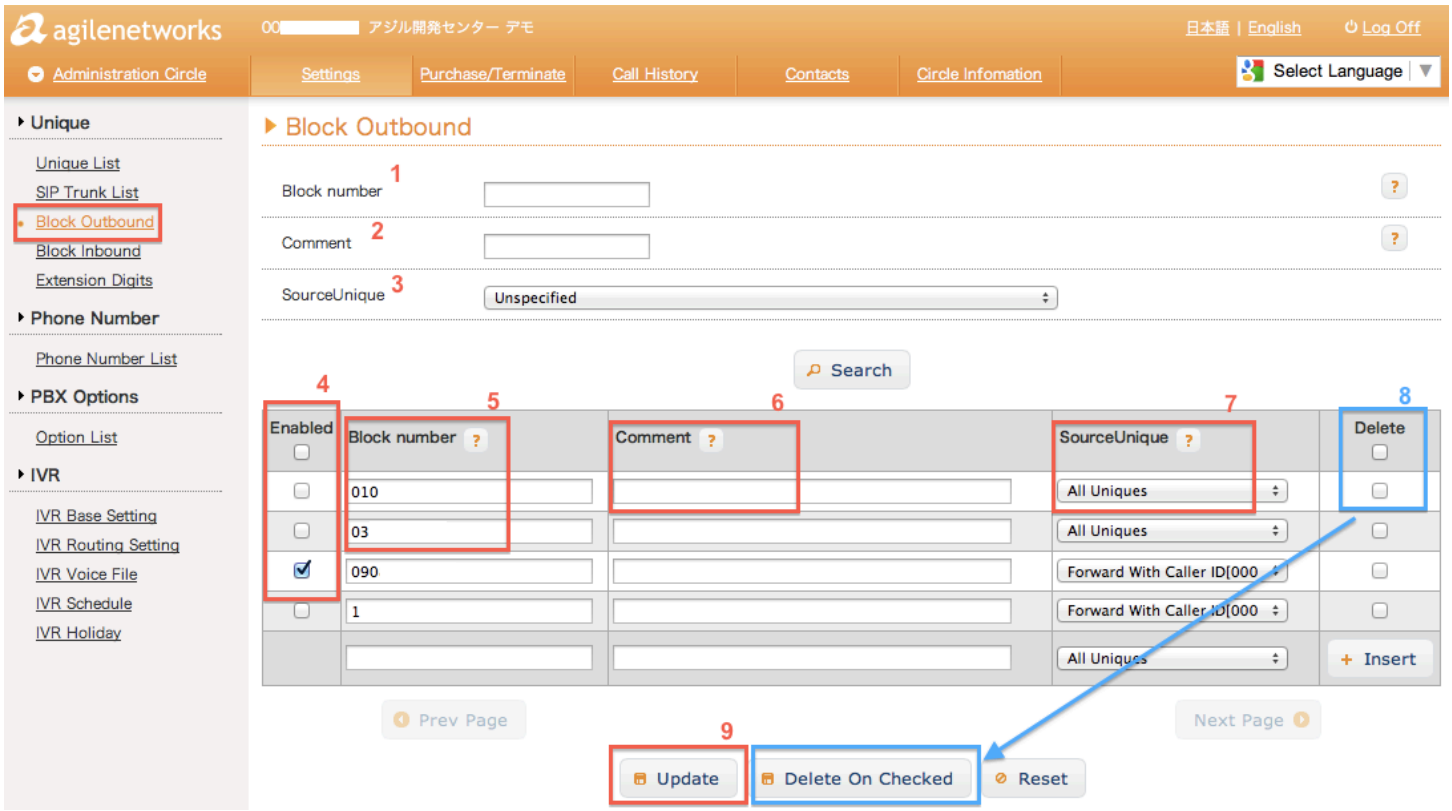
⑤ **Comment:** Enter a comment or note.

⑥ **Incoming Number:** Select the number to be blocked from the dialog box (click drop down arrow).

⑦ **Delete:** Check the phone numbers to be deleted from the list. Then, click [**Delete on Checked**].

4. Phone Number Management ~ Outgoing Call Rejection

* In [**Unique ID Management Page**], hover cursor on [**Settings**] → Click [**Block Outbound**] / from the [**Menu**] found at the left side, click [**Block Outbound**].



[Outgoing Call Rejection]
Blocks all outgoing calls or selected phone numbers.

[Search Parameters]
* Fill in any of these fields then, click [**Search**] to find a number.

① **Reject Number:** Enter the phone number's prefix. Click [**Unknown**] → then, click [**Search**] → Calls from unregistered / unknown numbers will be rejected.

② **Comment:** Enter word(s) to match the comments on the list.

③ **Incoming Number:** Search a specific number. Click [**Unspecified**] then, click [**Search**] → Searches numbers in use.

[Search Results ~ Setting Up]

④ **Enable:** Activates the setting to be blocked.

⑤ **Block Number:** Enter the phone number's prefix to be blocked. All incoming calls from numbers with the entered prefix will be rejected. You may also enter a specific number to be blocked.

⑥ **Comment:** Enter a comment or note.

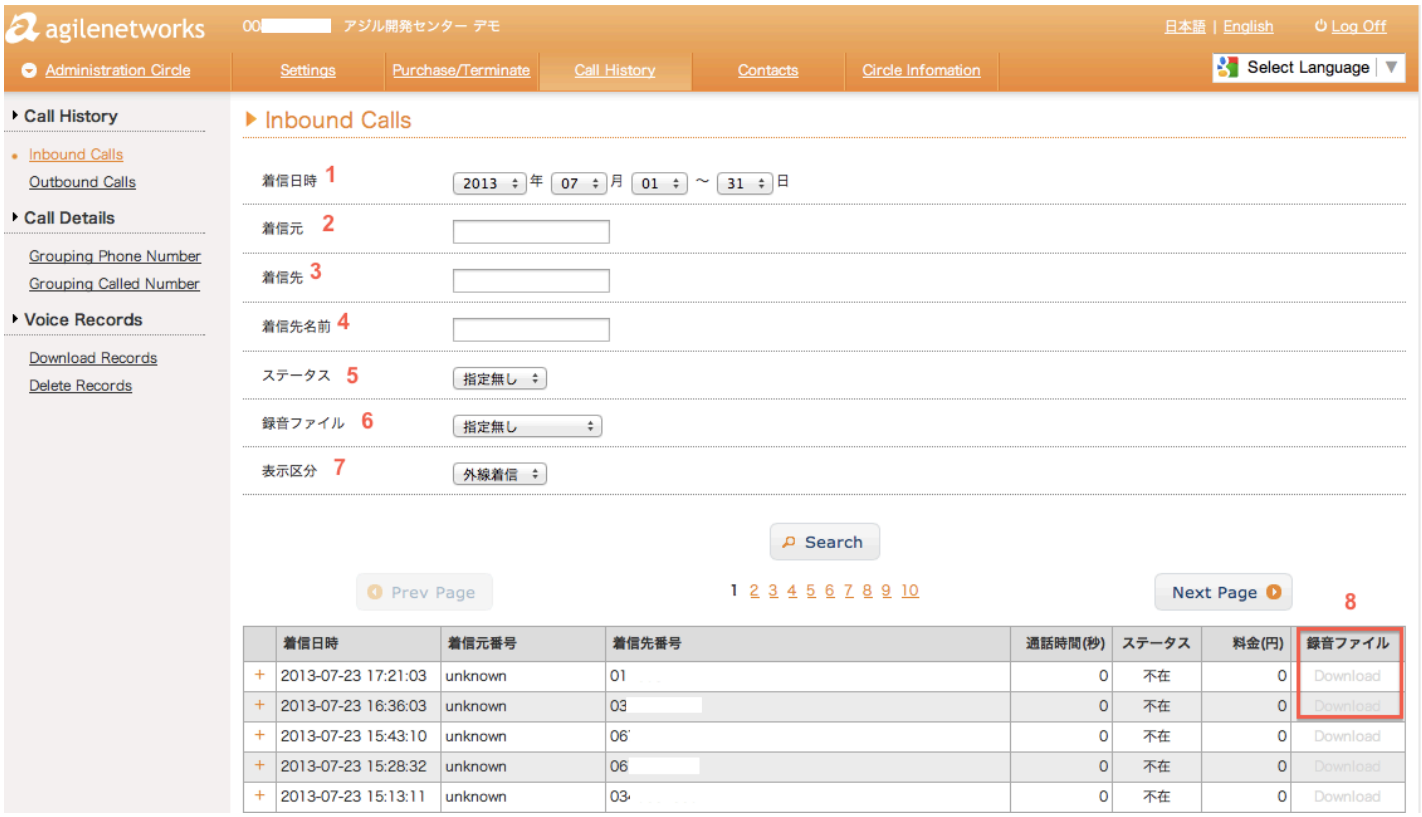
⑦ **Source Unique:** List of Unique IDs or phone numbers.

⑧ **Delete:** Check the phone numbers to be deleted from the list. Then, click [**Delete on Checked**].

⑨ **Update:** Saves changes made.

5. Incoming Call History

* In [**Unique ID Management Page**], hover cursor on [**Call History**] → Click [**Incoming Calls**].



* This page displays incoming call history.

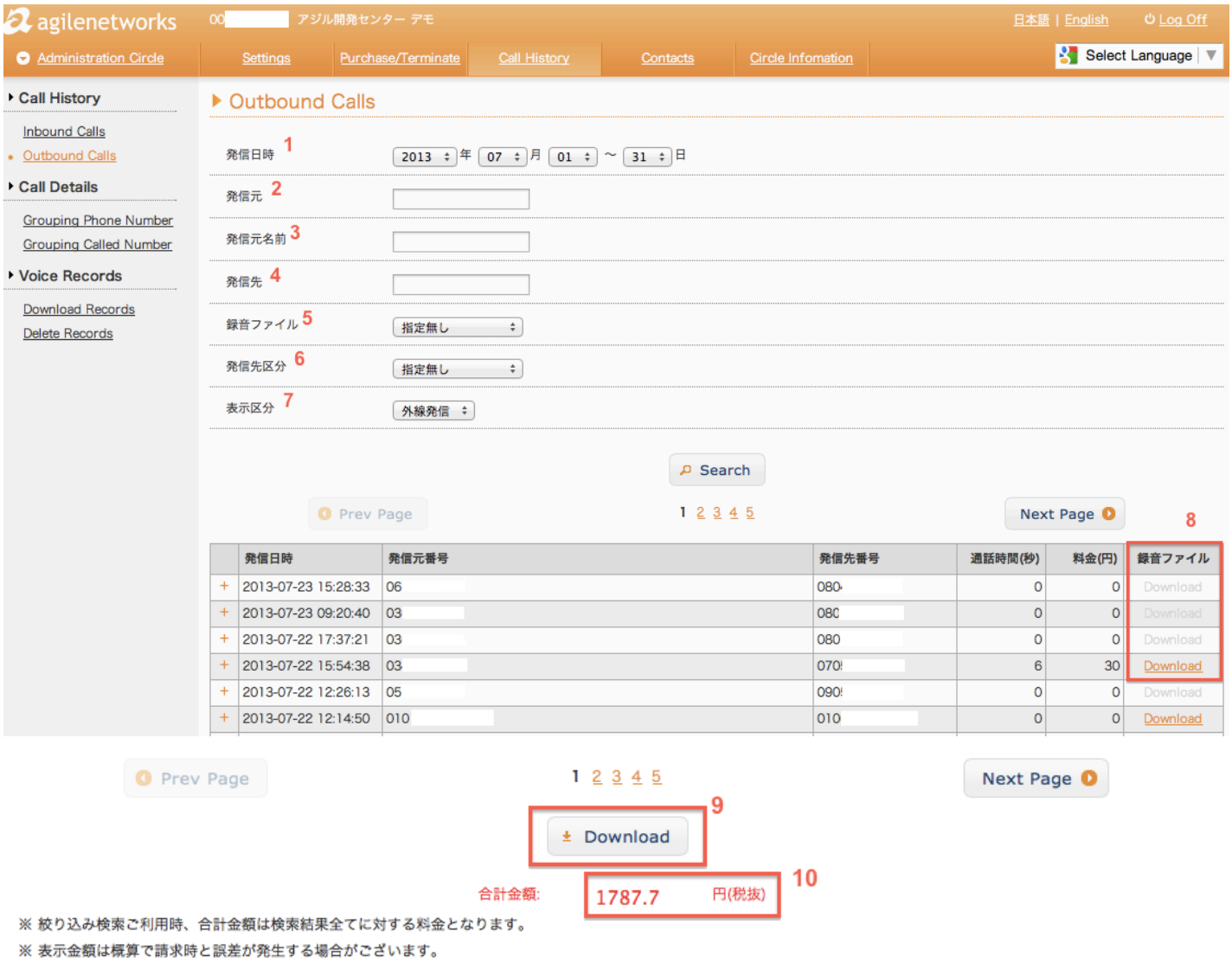
[Search Parameters]
* Fill in any of these fields → click [**Search**].

① **Date and Time of the call:** Specify the date and time of the calls you want to review.
② **Incoming Number:** Enter the incoming number, or a part of the phone number to narrow your search.
③ **Caller's Number:** Enter the incoming number, or a part of the phone number to narrow your search.
④ **Caller's Name:** Enter registered name of the Unique ID or name of the caller.
⑤**Status:** Select from [**Not Specified**], [**Received Call**], or [**Missed Call**].
⑥ **File Recording:** Select from [**Not Specified**], or [**With File Recording**].
⑦ **Classification Display:** Select from [**External Call**], or [**Extension Call**].
⑧ **Download Recorded File:** Click [**Download**] to listen to the recorded file.
⑨**CSV Data DL:** Download the CSV data.
⑩ **Total Amount (Tax Excluded):** Charges (tax excluded) is displayed.

※ Total amount displayed is the summary of incurred charges.
※ Total amount displayed is rounded to a whole number so there may be a discrepancy on the actual bill.

6. Outgoing Call History

* In [**Unique ID Management Page**], hover cursor on [**Call History**] → Click [**Outgoing Calls**].

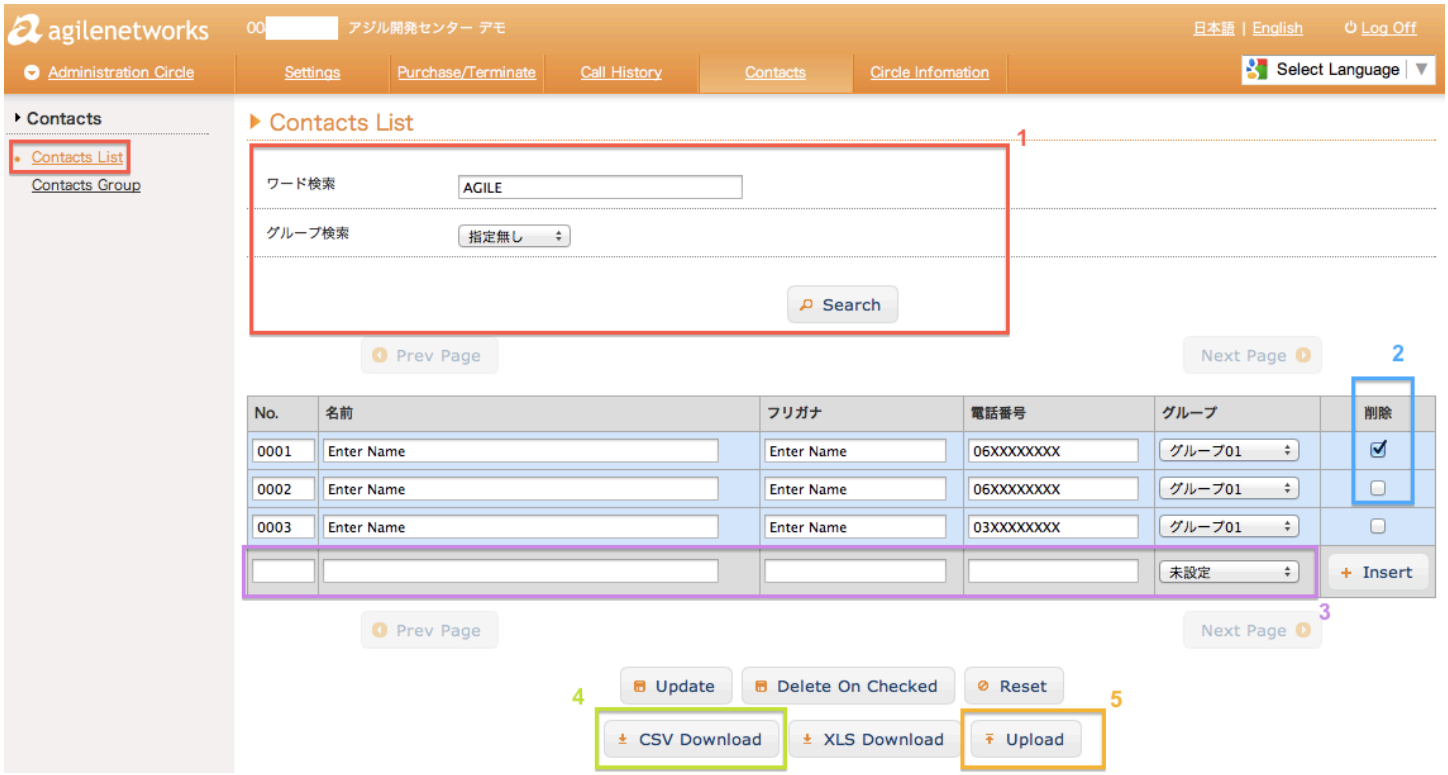


[Search Parameters]
* Fill in any of these fields → click [**Search**].

① **Date and Time of the call:** Specify the date and time of the calls you want to review.
② **Outgoing Number:** Enter the outgoing number, or a part of the phone number to narrow your search.
③ **Called Number:** Enter the outgoing number, or a part of the phone number to narrow your search.
④ **Call Destination's Name:** Enter registered name of the Unique ID or name of the caller.
⑤ **File Recording:** Select status [**Not Specified**], or [**With File Recording**].
⑥ **Status:** Select status of the call [**Call to Mobile Number**], [**Call to Local Number**], or [**Call to International Number**].
⑦ **Classification Display:** Select [**External Call**], [**Extension Call**].
⑧ **Download Recorded File:** Click [**Download**] to listen to the recorded file.
⑨**CSV Data DL:** Download the CSV data.
⑩ **Total Amount (Tax Excluded):** Charges (tax excluded) is displayed.
※ Total amount displayed is the summary of incurred charges.
※ Total amount displayed is rounded to a whole number so there may be a discrepancy on the actual bill.

7. Phonebook Sharing

* In [**Unique ID Management Page**], hover cursor on [**Contacts**] → Click [**Contacts List**].

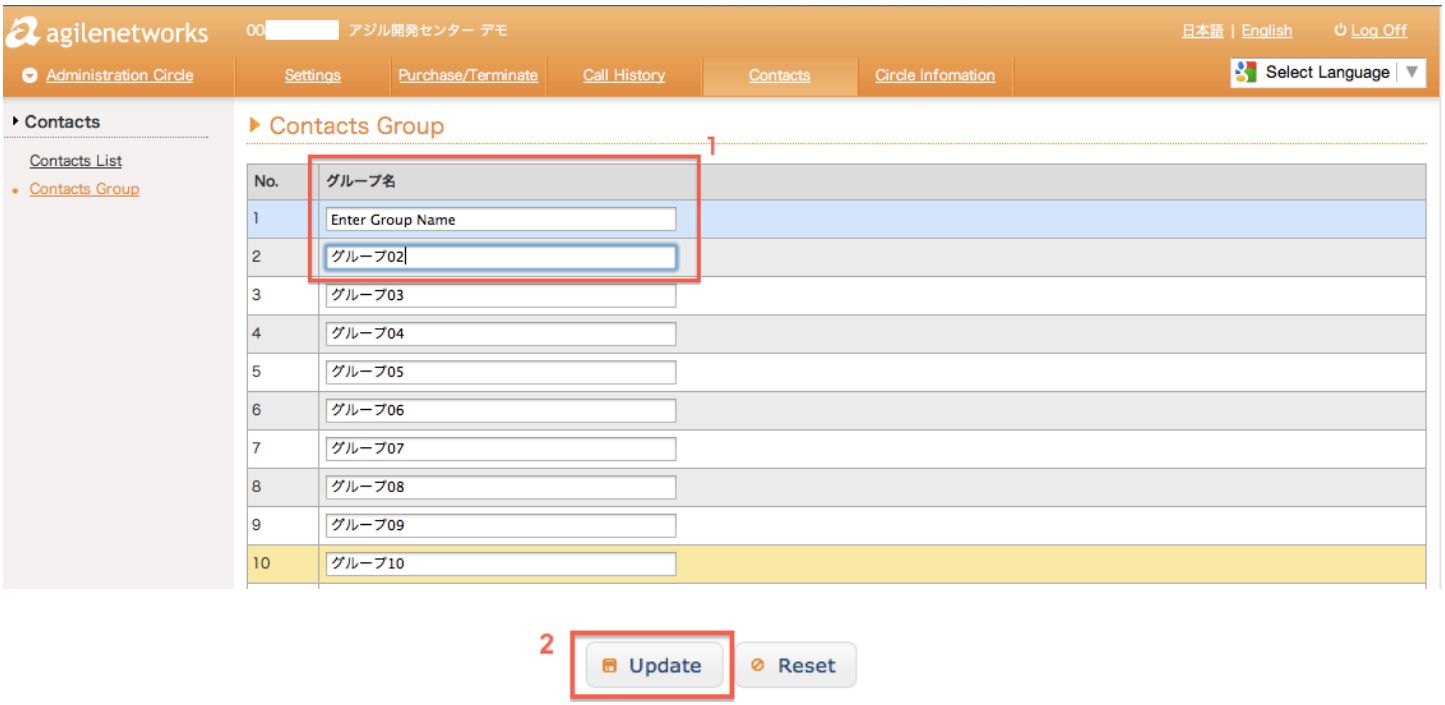


* All Unique ID can create a shared phonebook. To share phonebook, click [**Share Phonebook**].

① **Search by Word:** Enter word(s) to narrow search result. **Search by Group:** Enter word(s) to narrow search result.
② **Delete:** Check the item(s) to be deleted from the list. Then, click [**Delete on Checked**].
③ **Registration:** Contact details.
※ If you do not enter a number in [**No.**] field, a number is assigned by the system. The same applies to [**Name**], [**Furigana**] and [**Phone Number**].
※ Phone number entries must not contain **hyphens**. You can group contacts by selecting a specific group.
④ **Download Data (CSV Download):** Clicking this icon will automatically download phonebook entries. * Downloaded file is in [**.xls**].
⑤ **Upload Data:** Click this icon to upload a file. * File should either be [**.csv**] or [**.xls**]. To verify if the file is uploaded, download the uploaded file. All uploaded entries will be registered in phonebook.

7. Shared Phonebook ~ Phonebook Group Settings

* In [**Unique ID Management Page**], hover cursor on [**Contacts**] → Click [**Contacts Group**].



* In this page, you can edit phonebook's group name.

① Enter Group Name.

② Click [**Update**] to save changes.

8. SIP TRUNK ~ SIP Trunk Purchasing

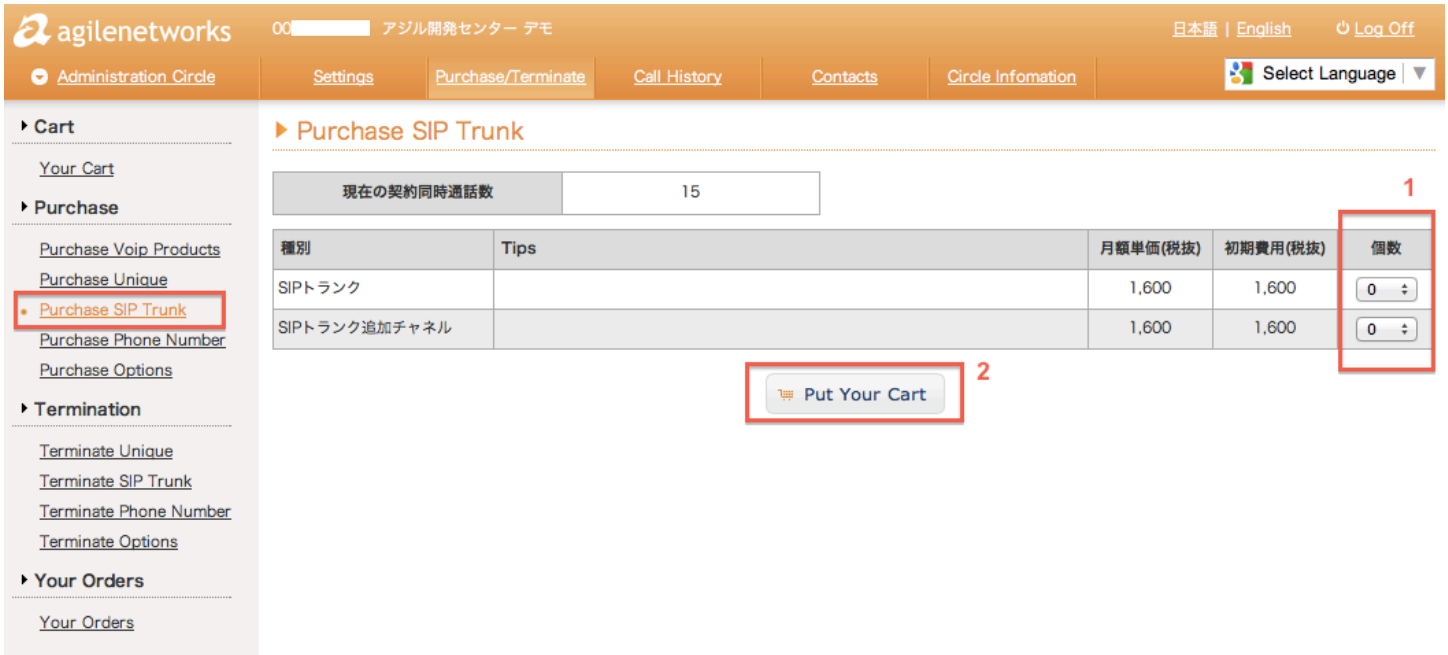
* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Purchase SIP Trunk**].

* In Agile Sip Trunk, Unique ID (SIP User Account) for multiple phone numbers and multiple (channel/extension) number is required. PBX software and SIP are represented by using Agile SIP Trunk Asterisk or TRIXBOX. You can connect easily if there is an available external drive.

※ One Unique ID for PBX user only.
※ Verified support for test version.

Required: IP-PBX Asterisk version: 1.6.2.9
TRIXBOX version: PBX core fon_p_1.2.17_JP

For account configuration details and Agile SIP Trunk configuration manual (Asterisk, TRIXBOX) go to:
http://www.agile.ne.jp/dl_form/dl.php



① Quantity to be purchased.

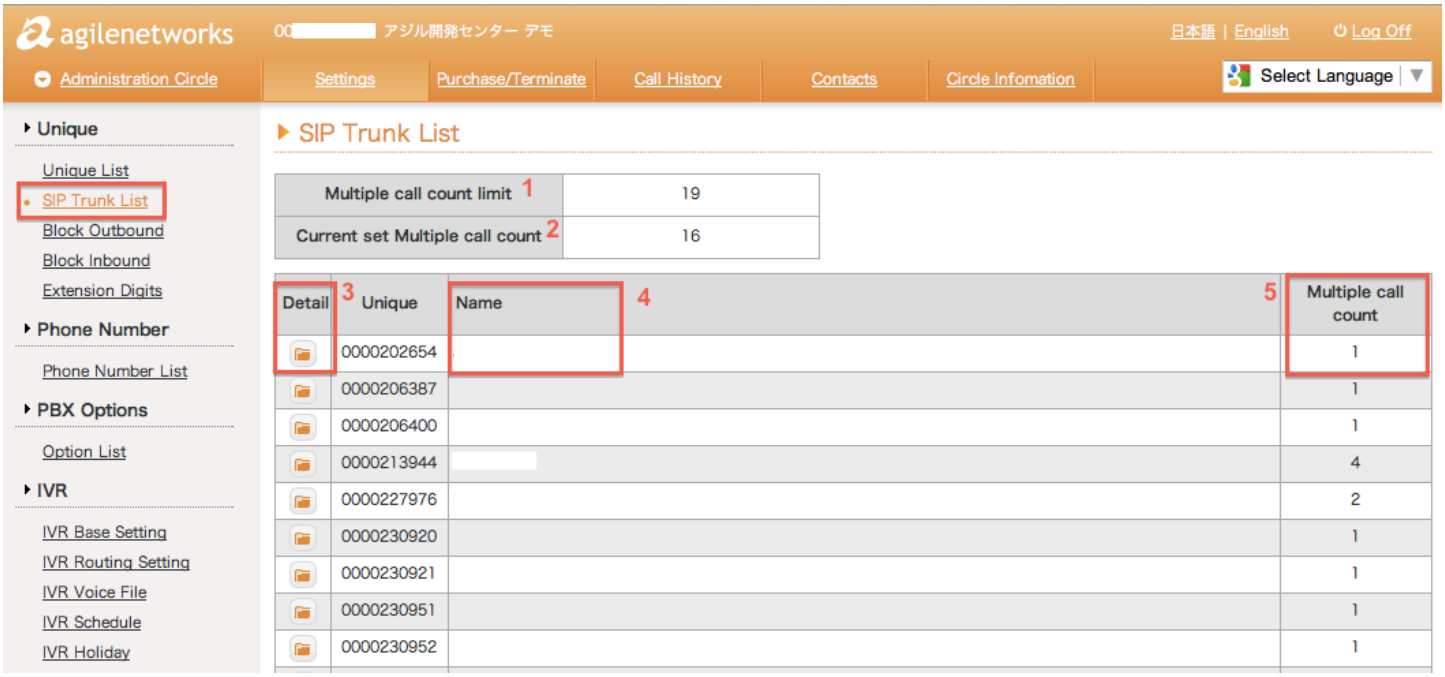
② Click [**Add to Cart**].

Unique ID (SIP trunk): Only one Unique ID is assigned to PBX users.
Additional SIP Trunk Channel: Select this option to configure/add number of simultaneous calls.

※ Please contact us if you wish to add more than the maximum number of simultaneous calls (30 channels).

8. SIP TRUNK ~ SIP Trunk List

* In [**Unique ID Management Page**], hover cursor on [**Settings**] → Click [**SIP Trunk List**] / from the [**Menu**] found at the left side, click [**SIP Trunk List**].



① **Simultaneous Call Count:** Number of available channels for simultaneous call stipulated in your current contract.

② **Current Set of Simultaneous Call Count:** Configured number of channels currently used.

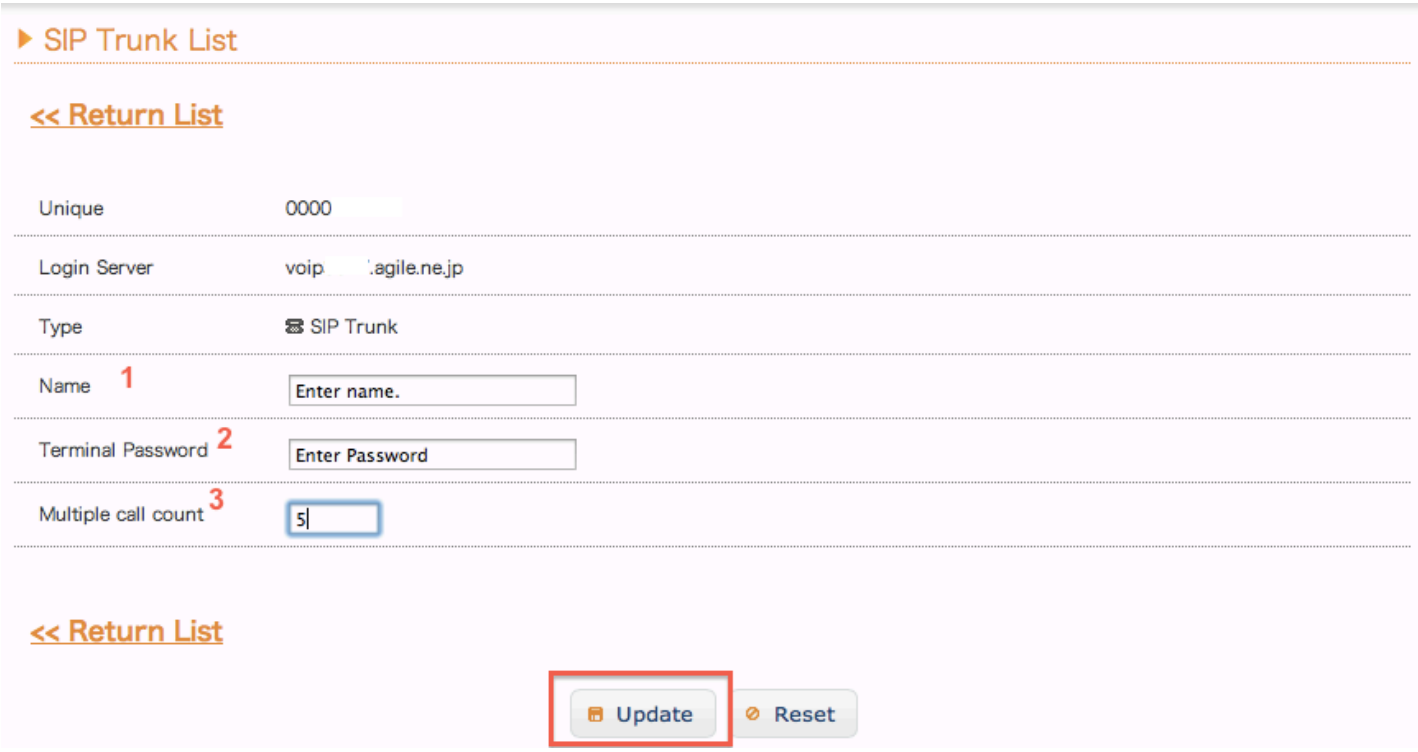
③ **Details:** Click folder icon to edit SIP Trunk Unique ID's name, password and simultaneous calls' count.

④ **Unique ID Name:** Enter name of your Unique ID.

⑤ **Simultaneous Call Count:** Indicates the current configured simultaneous call (channel) count.

8. SIP TRUNK ~ SIP Trunk Edit

* In [**SIP Trunk List**] Page → click folder icon on the first column of the table.



① **Name:** Enter name.

② **Terminal Password:** Enter password.

③ **Simultaneous Call Count:** Enter simultaneous call count. (Number of simultaneous (channel) call in one Unique ID.)

④ **Update:** Click to save changes.

For account configuration details and Agile SIP Trunk configuration manual (Asterisk, TRIXBOX) go to: http://www.agile.ne.jp/dl_form/dl.php

8. SIP TRUNK ~ SIP Trunk Termination

* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Terminate SIP Trunk**].

① Select SIP Trunk Unique ID you want to terminate by clicking the corresponding small box in [**Terminate**] column. * Submitted terminations before the 25th will be applied at the end of the current month. Submission on the 26th onwards would be applied at the end of the following month.

Click [**Terminate on Checked**] to proceed.

* Select the items you want to terminate by clicking the corresponding small box on [**Terminate**] column.

＊Submitted terminations before the 25th will be applied at the end of the current month. Submission on the 26th onwards would be applied at the end of the following month.＊Total amount displayed is rounded to a whole number so there may be a discrepancy on the actual bill.

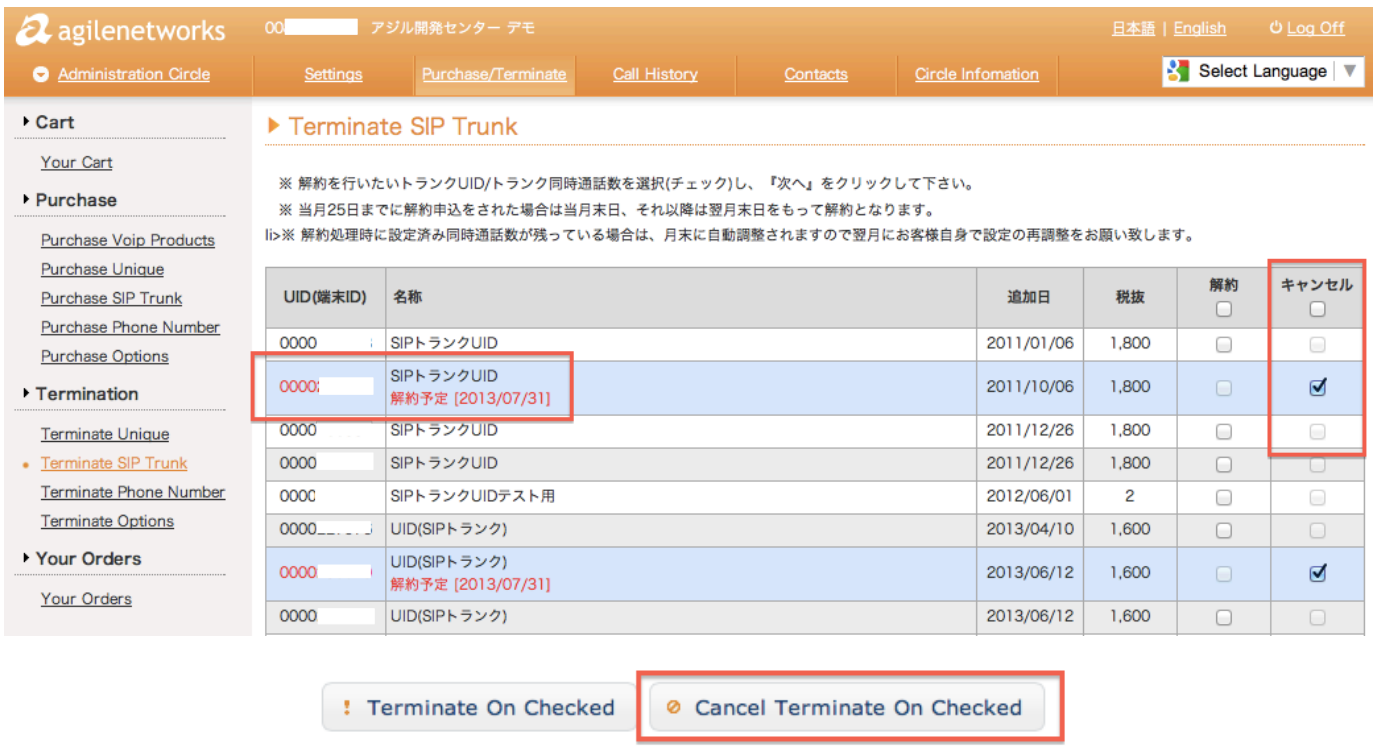
* Click [**Next Page**] to proceed.

8. SIP TRUNK ~ SIP Trunk Termination

* Click [**Terminate**].

* This page notifies you that Phone Number termination is complete.

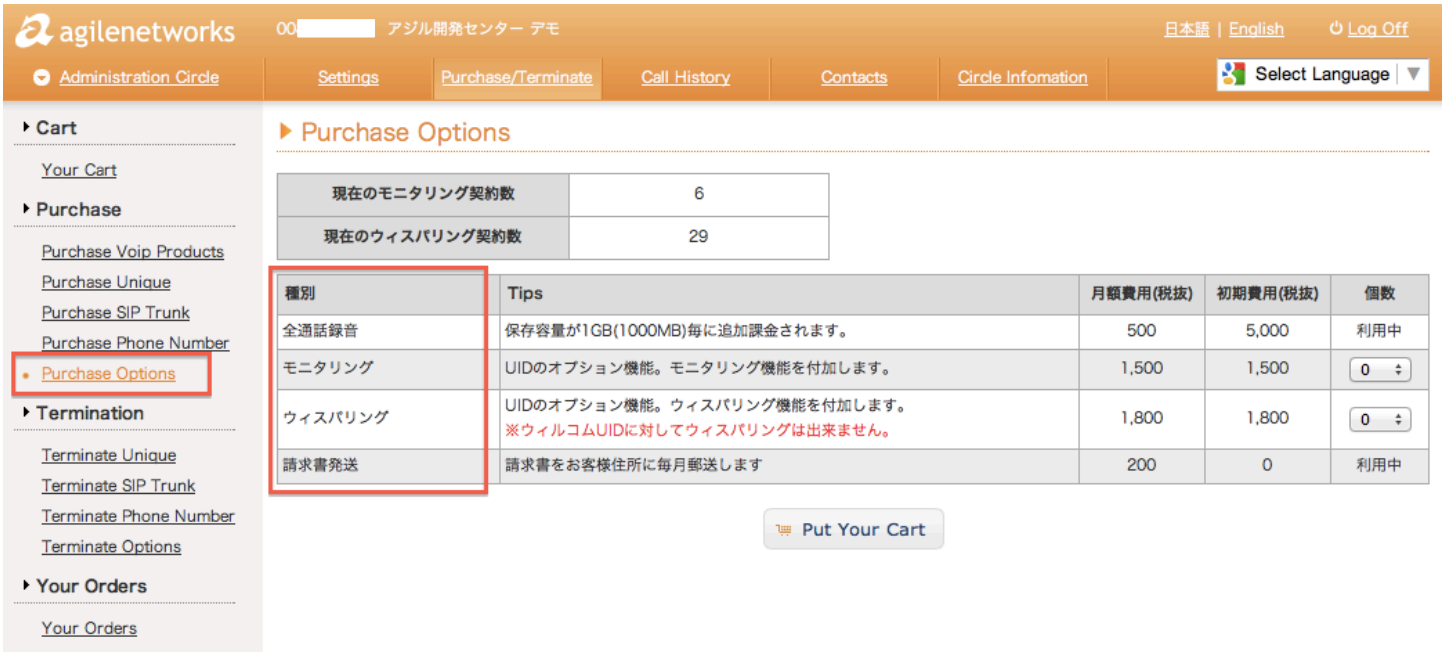
* Terminated SIP Trunk is reflected in [Terminate SIP Trunk] list, indicated by red text and the date of termination.



* If you wish to revert SIP Trunk Termination, check the terminated SIP Trunk by clicking the corresponding small box on the [**Cancel**] column. → Then, click [**Cancel Terminate on Checked**].

9. Options ~ Options Purchasing

* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Purchase Options**].



▼All Call Recordings

All calls can be recorded. You can listen to all recordings in Circle Management Page. Additional fee will be charged for all call recordings exceeding the normal storage capacity of 1 GB (1000 MB). Compressed data of recordings are available for download and can be searched; recorded data cannot be downloaded if [**All Call Recordings**] is disabled.

※ Call history (outgoing and incoming) on file may be downloaded (.wav File). Please contact us once the storage capacity of 100GB / month is exceeded.

▼Monitoring

This is an optional feature of Unique ID. In monitoring, you can listen to conversations on specified extensions.

▼Whispering

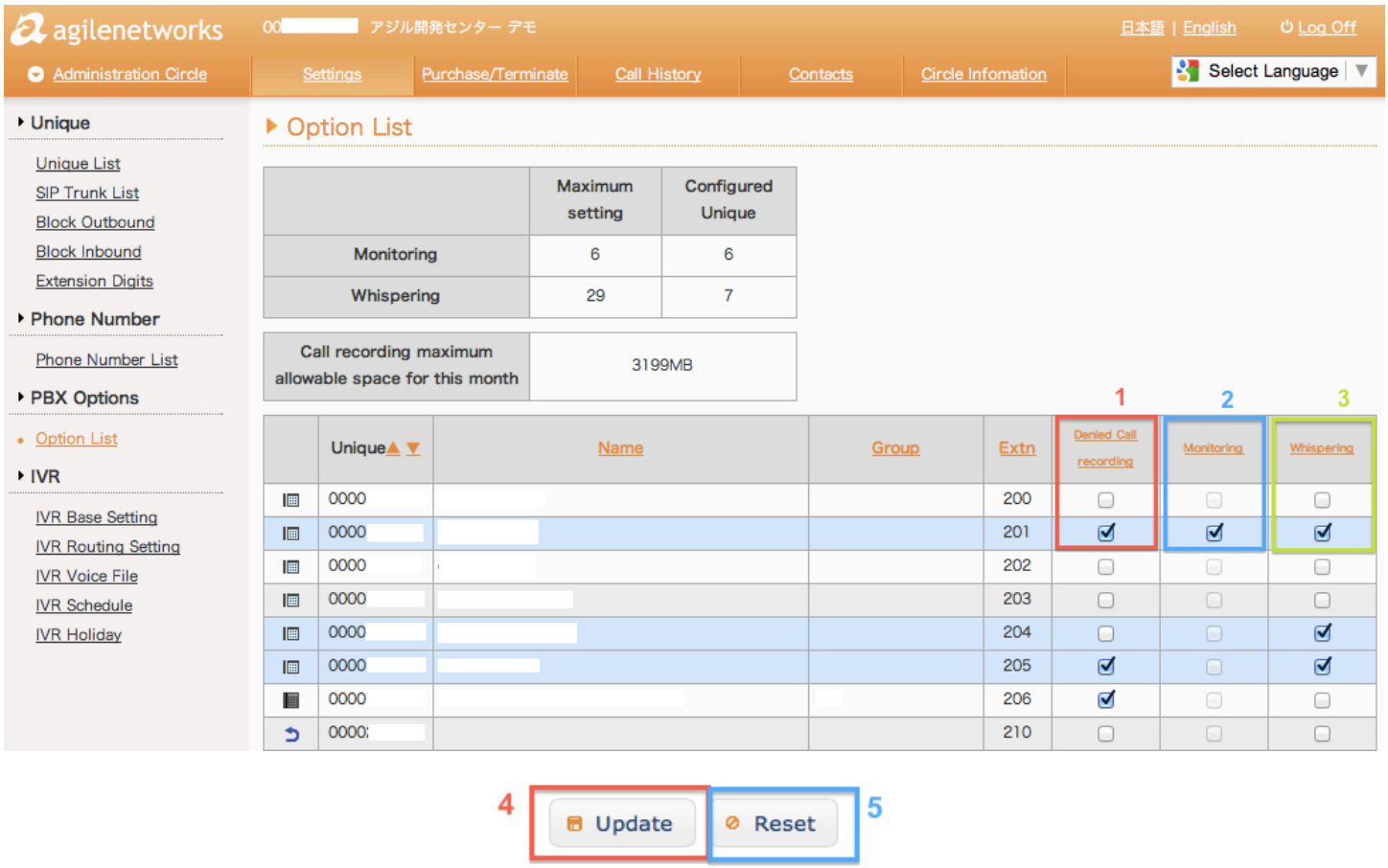
This is an optional feature of Unique ID. In whispering, supervisor can talk to the operator (during a call with the customer) without being heard by the customer. * This feature is not available for Willcom Unique ID.

▼ Billing

Monthly bill is mailed to the customer's address.

9. Options ~ Setting up

* In [**Unique ID Management Page**], hover cursor on [**Settings**] → Click [**Option List**] / from the [**Menu**] found at the left side, click [**Option List**].



① Disable Call Recording
If you check the small box in this column, call recording will be disabled.

② Monitoring
If you check the small box in this column, call monitoring will be enabled.

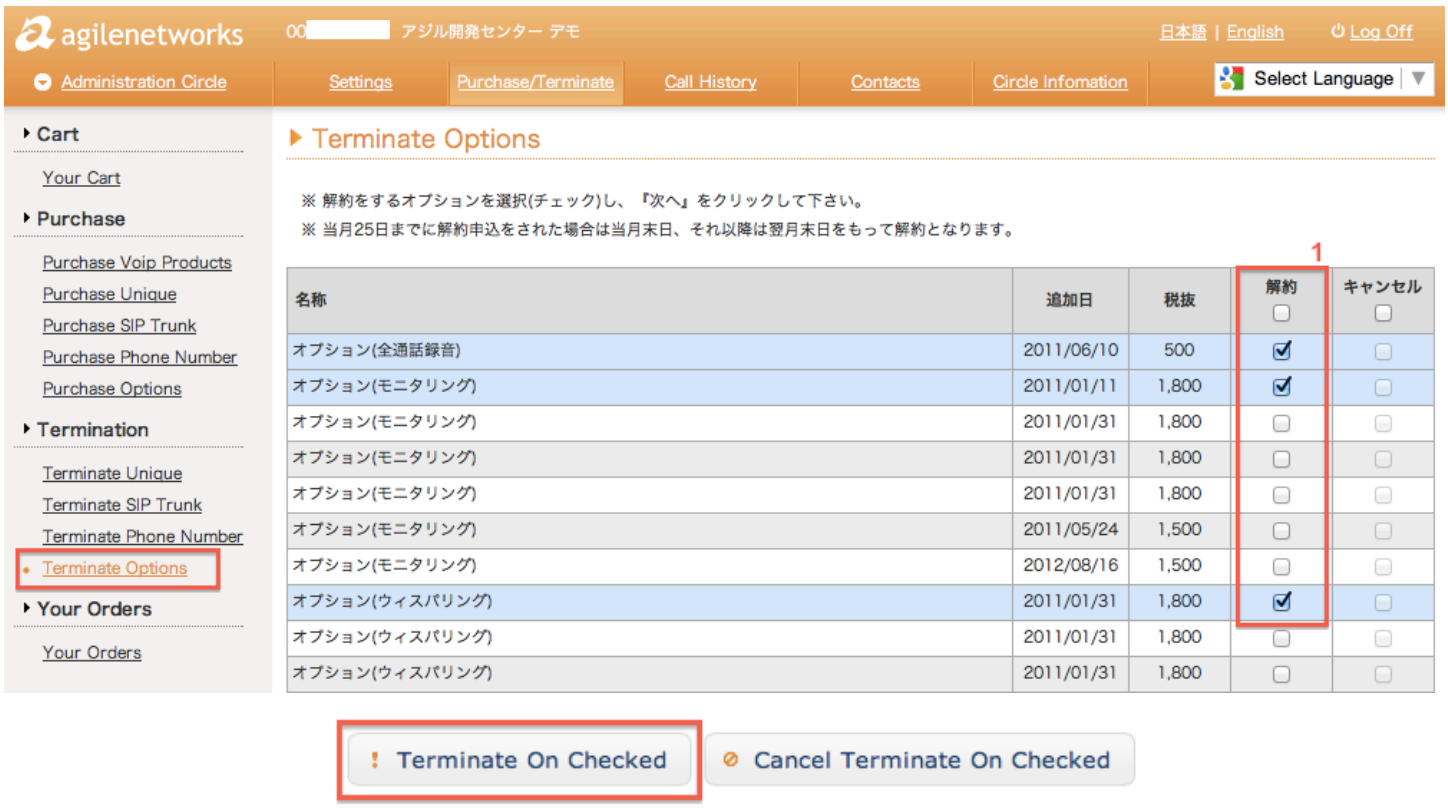
③ Whispering
If you check the small box in this column, call whispering will be enabled.
* This feature is not available for Willcom Unique ID.

④ Update
Click this to save changes.

※ No changes will be applied if you click [**Reset**].

9. Options ~ Options Termination

* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Terminate Options**].



① **Terminate**
Select Option you want to terminate by clicking the corresponding small box in [**Terminate**] column.

* Submitted terminations before the 25th will be applied at the end of the current month. Submission on the 26th onwards would be applied at the end of the following month.

Click [**Terminate on Checked**] to proceed.

* Select Option you want to terminate by clicking the corresponding small box in [**Terminate**] column.

Click [**Next Page**] to proceed.

9. Options ~ Options Termination

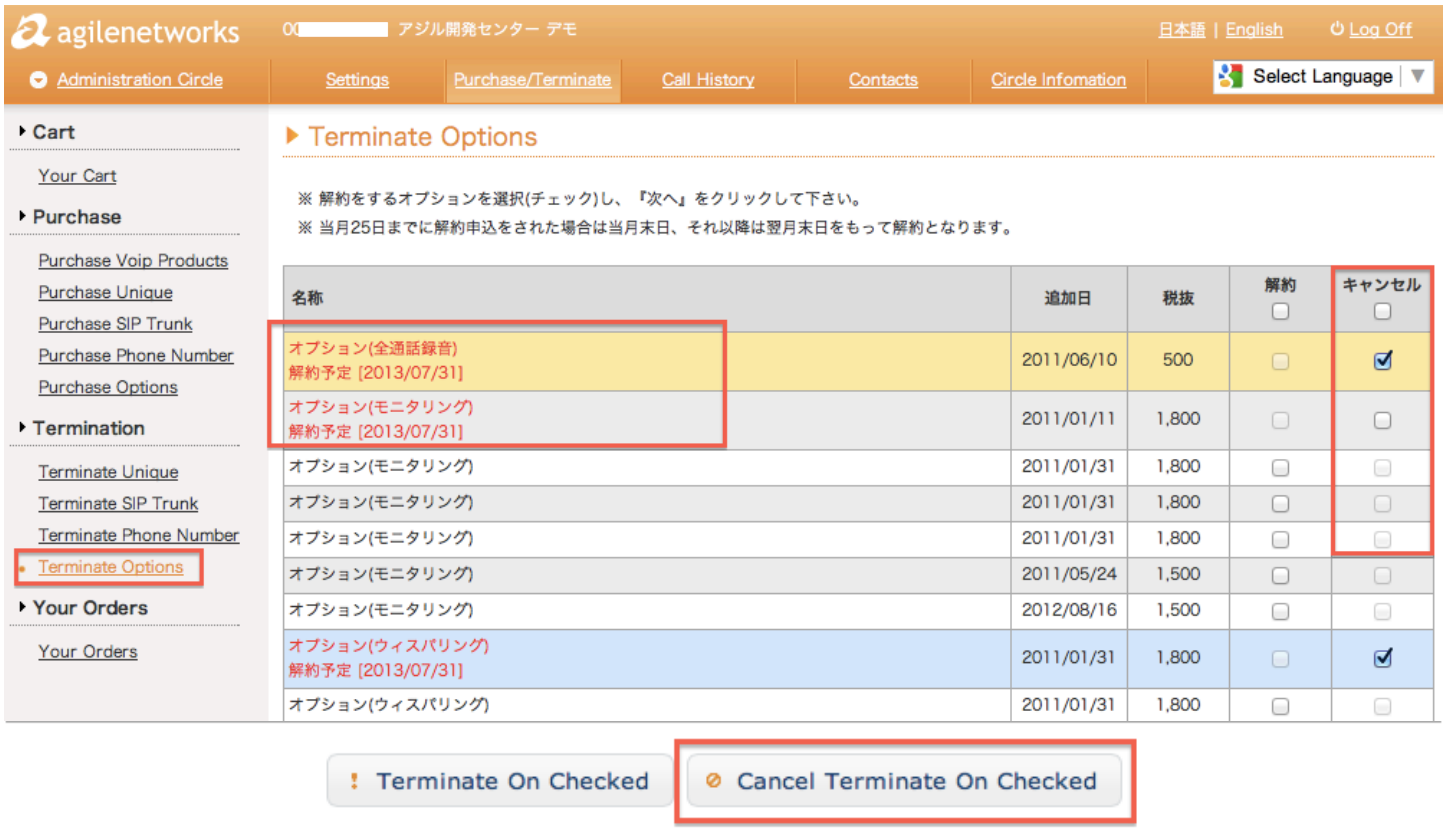
Click [**Terminate**] to proceed.

* Submitted terminations before the 25th will be applied at the end of the current month. Submission on the 26th onwards would be applied at the end of the following month.
* Total amount displayed is rounded to a whole number so there may be a discrepancy on the actual bill.

* This page notifies you that Phone Number termination is complete.

9. Options ~ Options Termination

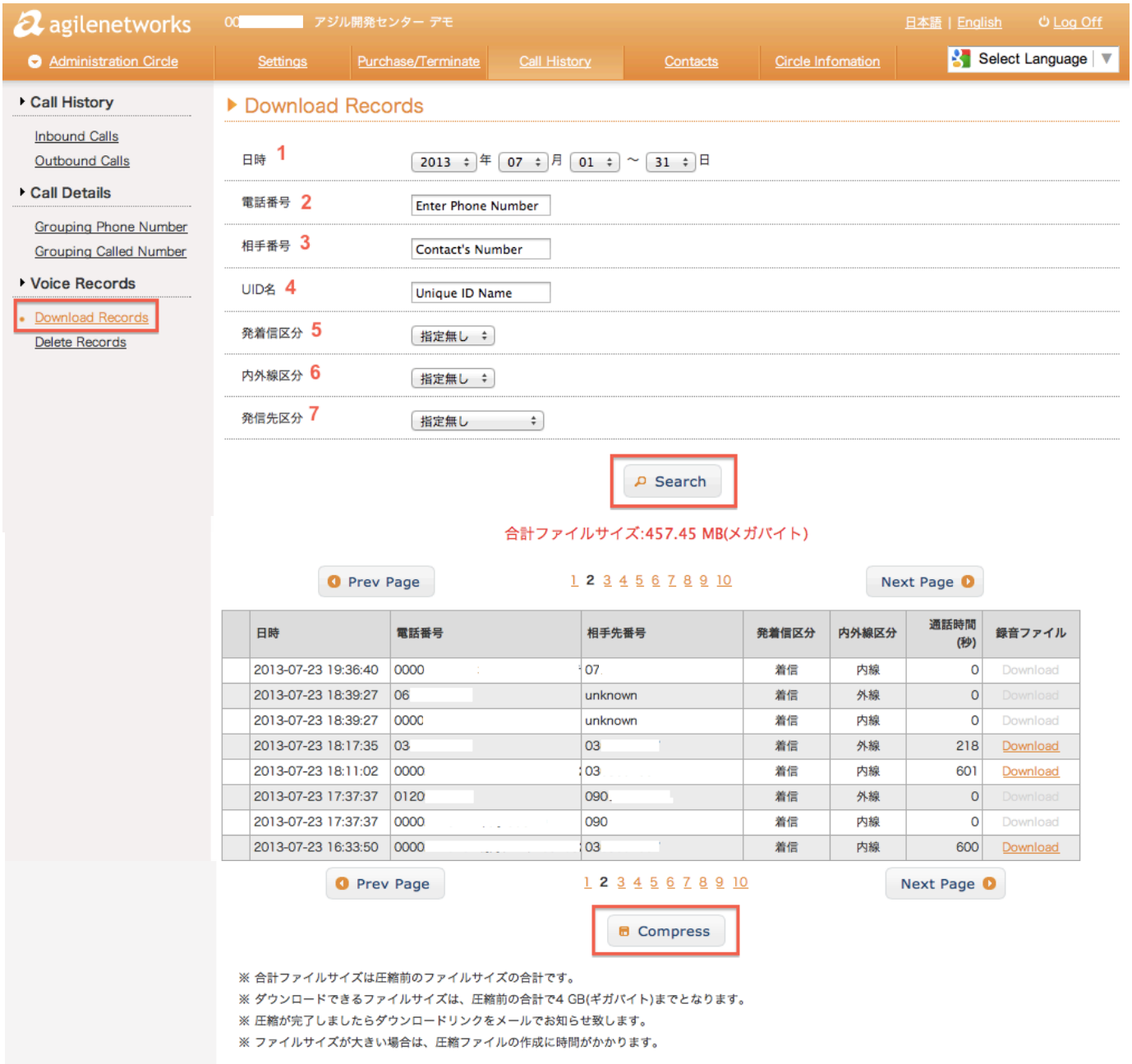
* Terminated Options are reflected in [**Terminate Options**] list, indicated by red text and the date of termination.



* If you wish to revert Option Termination, check the terminated Option by clicking the corresponding small box on the [**Cancel**] column. → Then, click [**Cancel Terminate on Checked**].

9. Options ~ Recording's Compressed Data Download

* In [**Unique ID Management Page**], hover cursor on [**Call History**] → Click [**Download Records**].



[Search Parameters]

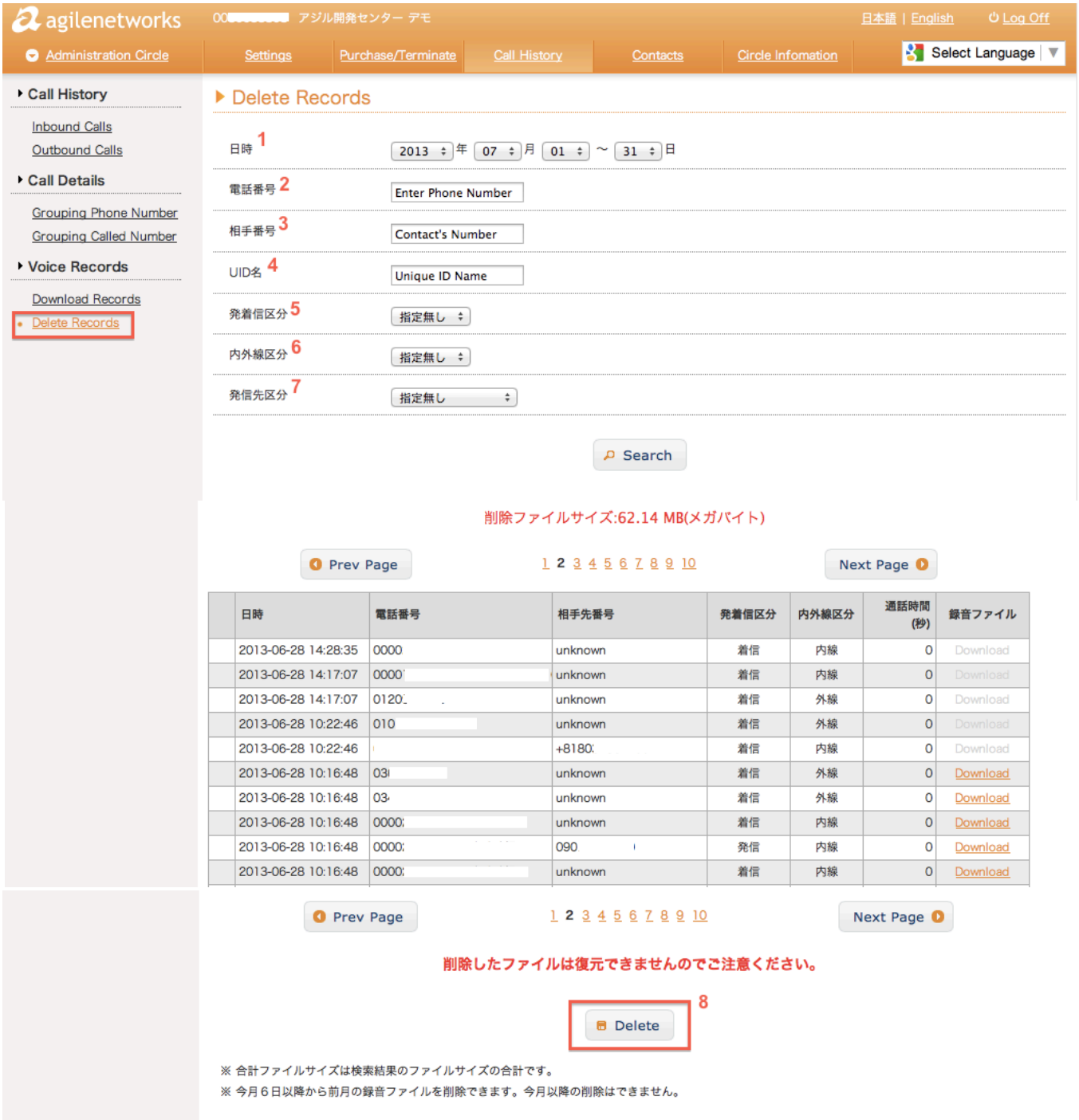
All compressed call recordings can be downloaded. Narrow search result by providing the necessary information.

① **Date of Call:** Narrow search result by selecting a date range.
② **Phone Number:** Enter incoming or outgoing phone number.
③ **Contact's Number:** Enter the number of the contact from phonebook or registration list.
④ **Unique ID Name:** Enter Unique ID name.
⑤ **Type of Call:** Select from [**Not Specified**], [**Incoming Call**] and [**Outgoing Call**].
⑥ **Type of Phone Number:** Select from [**Not Specified**], [**External Number**] and [**Extension Number**].
⑦ **Status:** Select from [**Call to Mobile Number**], [**Call to Local Number**], or [**Call to International Number**].
⑧ **Compression:** Click to compress file.

※ Total file size should be the total of the file size before file compression.
※ Downloadable file size: Original file size should not exceed 4GB (before file compression).
※ Email notification will be sent once download is complete.
※ If the size of the file is too large, file compression may take a couple of minutes.

9. Options ~ Delete Call Recordings

* In [**Unique ID Management Page**], hover cursor on [**Call History**] → Click [**Delete Records**].



[Search Parameters]

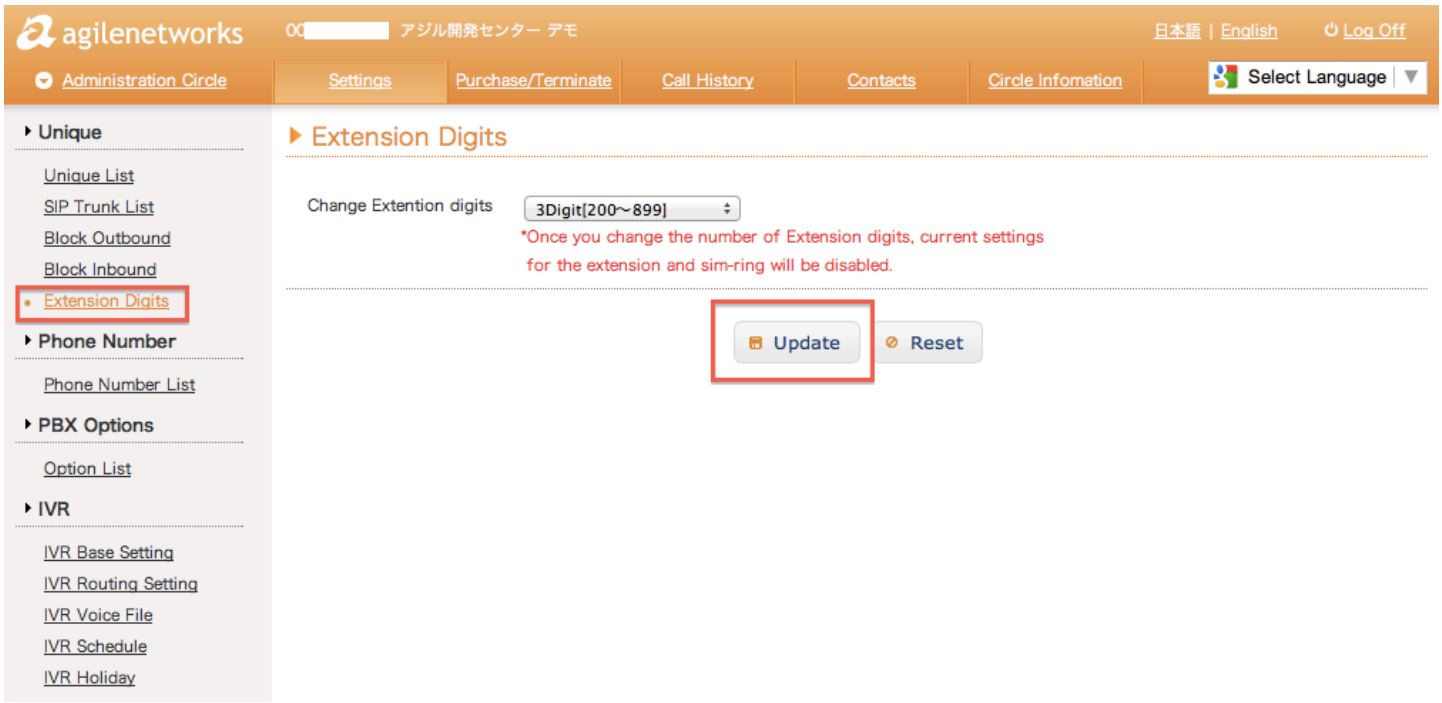
All call recordings can be deleted. Narrow search result by providing the necessary information.

① **Date of Call:** Narrow search result by selecting a date range.
② **Phone Number:** Enter incoming or outgoing phone number.
③ **Contact's Number:** Enter the number of the contact from phonebook or registration list.
④ **Unique ID Name:** Enter Unique ID name.
⑤ **Type of Call:** Select from [**Not Specified**], [**Incoming Call**] and [**Outgoing Call**].
⑥ **Type of Phone Number:** Select from [**Not Specified**], [**External Number**] and [**Extension Number**].
⑦ **Status:** Select from [**Call to Mobile Number**], [**Call to Local Number**], or [**Call to International Number**].
⑧ **Compression:** Click to compress file.

※ Total file size should be the total of the file size of the search result.
※ You can only delete recordings from the previous month or before the 6th of the current month. Recordings from the 7th day onwards of the current month cannot be deleted.

10. Circle ID Settings ~ Changing Extension's Number of Digits and Login ID

* In [**Unique ID Management Page**], hover cursor on [**Settings**] → Click [**Extension Digits**] / from the [**Menu**] found at the left side, click [**Extension Digit**].



* Set the number of digits of your extension number.

Select from [**2-digit [20-89]**], [**3-digit [200-899]**], [**4-digit [2000-8999]**], [**5-digit [20000-89999]**].

✻ Changing the number of digits of your extension number would automatically disable [**Simultaneous Calls**].

Changing Login ID

* In [**Unique ID Management Page**], hover cursor on [**Circle Information Page**] → Click [**Your ID**]

① Enter valid characters: [**A – Z**], [**0 – 9**] alphanumeric characters, **@**, [**-**] hyphen, [**_**] underscore and [**.**] dot.

② Click [**Update**] to save changes.

10. Circle ID Settings ~ Changing Password

* In [**Unique ID Management Page**], hover cursor on [**Circle Information Page**] → Click [**Your Password**].

① Enter current password.

② Enter new password. Retype new password on the next field.

③ Click [**Update**] to save changes.

11. Contract Information ~ File (PDF) Downloads / Credit Card Info

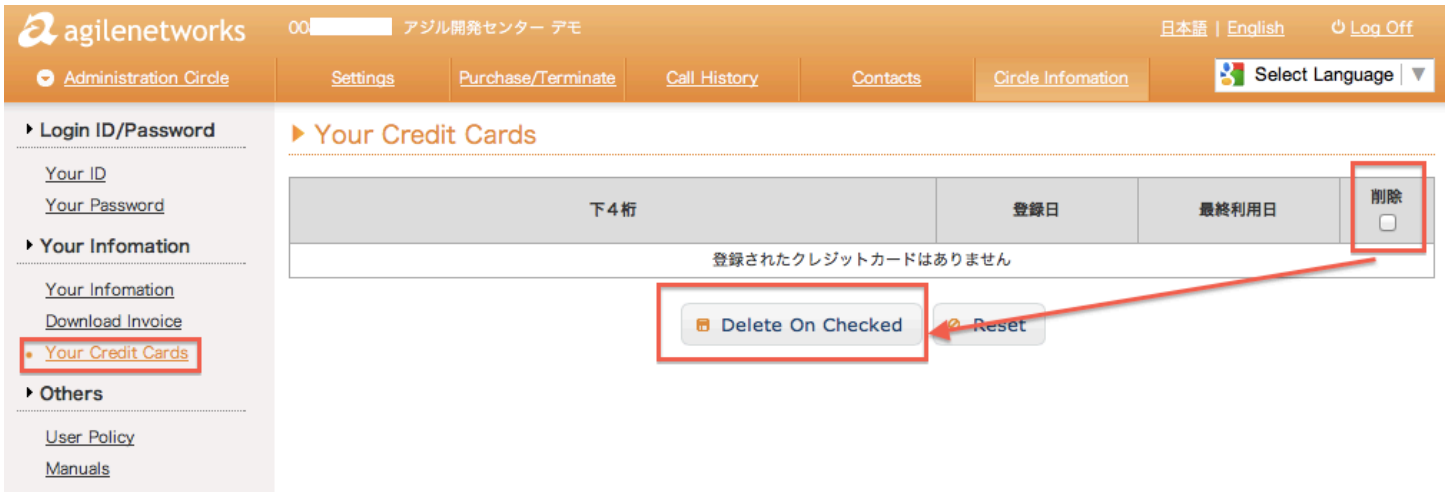
* In [**Unique ID Management Page**], hover cursor on [**Circle Information Page**] → Click [**Download Invoice**].

* To download your billing statement, select the date and bill number.

* You can download previous monthly statements. For current month's statement, you can download the file after 3 business days after it has been issued.

Credit Card Information

* In [**Unique ID Management Page**], hover cursor on [**Circle Information Page**] → Click [**Your Credit Cards**]



* View credit card information.

* You can remove your credit information by checking the small box in [**Delete**] column. Then, click [**Delete on Checked**].

11. Contract Information ~ Purchase Records

* In [**Unique ID Management Page**], hover cursor on [**Purchase/Terminate**] → Click [**Your Orders**].

* View your purchase records.

Column	Description
Date of Application	Date when the application was filed.
Name of Item	Name and description of the item.
Price (Tax Excluded)	Item price (tax excluded).
Quantity	Quantity.
Unique ID / Phone Number	Item's Unique ID or Phone Number.
Status	Purchase status, displays whether an item is fully paid, terminated or no payment received.

11. Contract Information ~ Create/Change your Information

* In [**Unique ID Management Page**], hover cursor on [**Circle Information**] → Click [**Your Information**].

Subscriber's Information (Subscriber) and Responsible Party for payment (Payer) are the same.

[Change Subscriber's Information]
Go to http://www.agile.ne.jp/reference/index.php to update information online.

To download the form, click http://www.agile.ne.jp/dl_form . You may send this through mail or fax.

[FAX**]** 03-5621-8515 Attention: Agile Networks, Inc. Management Department
[Address**]** Iron Quota Building 6F 1-1-6 Saga, Koto-ku, Tokyo 〒 135-0031
Agile Networks, Inc. Management Department

[Registration forms to change Information]

- **Change Subscriber's Information Form:** Address, Phone Number, E-mail address, Subscriber's Information, Billing address, User information, Phone Number information equipment.

- **Change of Name Form:** For Corporate Customers, Subscribers who pay via Direct Debit. Send a copy of the Registration Form along with this form.

Circle ID Cancellation Form: Phone numbers and Unique IDs cannot be cancelled. Go to Circle Management Page to terminate services.

11. Contract Information ~ Create/Change your Information

Receiver's Information

▸ 送付先情報

お名前・会社名 ※	Name/Company Name
フリガナ ※	Enter the same information listed above. 全角カタカナ
郵便番号 ※	PostalCode 7桁の半角数字（ハイフンなし）
都道府県 ※	北海道
市区町村 ※	City 例）中央区日本橋箱崎町
市区町村フリガナ ※	Enter the same information listed above. 全角カタカナ 例）チュウオウクニホンバシハコザキチョウ
番地・建物名 ※	Street/Building Name 例）12-2 ハナワビル5F
番地・建物名フリガナ ※	Enter the same information listed above. 例）12-2 ハナワビル5F
電話番号 ※	Phone#NOHYPHEN 半角数字（ハイフンなし）
FAX番号	FAX#NOHYPHEN 半角数字（ハイフンなし）
担当者(法人様の場合)	Person-in-Charge (for corporate customers)
担当者フリガナ(法人様の場合)	Enter the same information listed above. 全角カタカナ
部署・役職(法人様の場合)	Department/Job Title (for corporate customers)
部署・役職フリガナ(法人様の場合)	Enter the same information listed above. 全角カタカナ
メールアドレス ※	Enter email address.
メールアドレス（確認） ※	Retype email address.

Update Reset

* Fields marked with [＊] are required.

Click [**Update**] to save changes.

11. Contract information ~ User Policies, Manuals

* In [**Unique ID Management Page**], hover cursor on [**Circle Information**] → Click [**User Policy**].

* This page displays Contract Information, Privacy Policy and Terms of Use.

[Manuals, etc.]
* For manuals, flyers and catalogues, you may go to: http://www.agile.ne.jp/dl_form/dl.php

or

In [**Unique ID Management Page**], hover cursor on [**Circle Information**] → Click [**Manuals**].